

Internal Quality Assurance Cell

Silapathar College, Silapathar

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The Minutes of the 4th Meeting of Internal Quality Assurance Cell (IQAC)

Date: 27/12/2021

Venue: Principal's Chamber

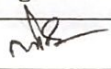
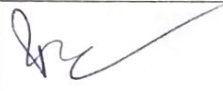

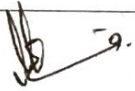
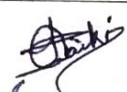

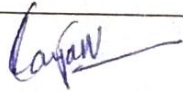

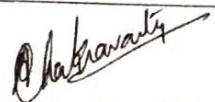
Time: 11. A.M


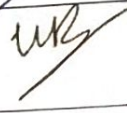



Meeting No. 04

Agenda

1. Review of the last IQAC meeting and confirmation of the minutes.
2. Extension of AQAR submission.
3. Appointment of external auditor for Academic Audit and Administrative Audit, Green Audit and Energy Audit

Signature of Members Present

Sl No.	Name	Designation	Signature
1	Dr. Lakhinath Pegu	Principal cum Chairperson	
2	Raju Pegu, Assistant Professor Department of English	Coordinator, IQAC	
3	Mr. Siva Nath Pait Assistant Professor Department of History	Faculty Representative	
4	Dr. Abdul Mutalib, Assistant Professor Department of Sociology	Faculty Representative	
5	Dr. Dilip Siakia Assistant Professor Department of Physics	Faculty Representative	
6	Mr. Utpal Sikia Assistant Professor Department of Mathematics	Faculty Representative	
7	Mr. Satyajit Gayan Assistant Professor Department of Mathematics	Faculty Representative	
8	Dr. Nabanita Baruah Assistant Professor Department of Sociology	Faculty Representative	
9	Mrs. Anindita Chakravarty Assistant Professor Department of Economics	Faculty Representative	

10	Ms. Madhusmita Devi Assistant Professor Department of Political Science	Faculty Representative	
11.	Dr. Upasana Borthakur Assistant Professor Department of Chemistry	Faculty Representative	
12	Lalit Ch. Doley, Associate Professor cum Vice –Principal	Senior Administrative Officer	
13	Mr. Nabin Ch. Kardong Associate Professor Department of Political Science	Senior Administrative Officer & HOD	
14	Mr. Nabin Kumbang	Representative of Local Society	
15	Mr. Dinesh Ch. Pegu	Alumni Representative	
16	Shri Polo Pegu	Student Representative	

Minutes of the IQAC Meeting held on 27/12/2021

The Chairperson welcomed the the members of IQAC followed by a review presentation made by Mr. Raju Pegu, IQAC, Coordinator.

The following points were discussed in the meeting:

Agenda No. 01: Review of 3rd IQAC meeting and confirmation of the minutes

The 3rd IQAC meeting was held on 22/09/2021 at 11. A.M. The minutes of meeting were read out by Mr. Raju Pegu, Coordinator, IQAC and discussed all by IQAC members. These minutes were approved by the IQAC members unanimously.

Agenda No. 02: Extension of AQAR submission

The Coordinator of IQAC informed the house that the submission of AQAR for the session-2020-2021 has been extended upto 1st February, 2022. He requested the Coordinator of different criteria to submit the report by 10th January, 2022.

Agenda No. 03: Appointment of external auditor for Academic Audit and Administrative Audit, Green Audit and Energy Audit

It was decided unanimously that the following auditors to be appointed to conduct the Academic and Administrative Audit, Green Audit and Energy Audit.

1. Administrative and Academic Audit:

- i. Professor Mrinmoy Sharma
Department of Business Administration
Tezpur University, Tezpur
- ii Professor Jugen Kalita
Department of Zoology
Gauwahati University

2. **Energy Auditor:** Mr. Khanindra Talukdar

Certified Energy Auditor

3. **Green Audit:** Dr. Bijay Shankar Goswami

Associate Professor

Department of Chemistry

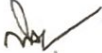
B.Borooha College, Guwahati

It was resolved further that Dr. Dilip Saikia, Assistant Professor, Department of Physics as the coordinator of Energy Auditor and Dr. Upen Deka, Assistant Professor, Department of Botany as the Coordinator of Green Audit.

As no other points were discussed the meeting came to an end with vote of thanks by Mr. Raju Pegu, Coordinator, IQAC.


IQAC, COORDINATOR
SILAPATHAR COLLEGE




Principal
Silapathar College
Silapathar, Dhemajai