

**Internal Quality Assurance Cell**

**Silapathar College, Silapathar**

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**Meeting No. 03**

**Minutes of the IQAC meeting held on February 06, 2019 at 12.00 noon in the chamber of Principal, Silapathar College.**

**Agenda:**

1. Action taken report of the previous meeting
2. Refresher Course for Senior Scale

**Members Present:**

Sl No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu	Coordinator, IQAC
3	Dr. Jai Ram Jha	Faculty Representative
4	Lalit Ch. Doley	Senior Administrative Office
5	Dr. Abdul Mutalib	Faculty Representative
6	Braja Nath Baruah	Management Representative
7	Dinesh Ch. Pegu	Alumni Representative
8.	Mr. Sivanath Pait	HOD, Department of History
9.	Mr. Nabin Ch. Kardong	HOD, Department of Political Science
10	Mrs. Tultul Phukan	HOD, Department of Assamese
11	Mr. Leela Ram Newar	Associate Professor
12	Mr. Dilip Dutta	HOD, Department of Economics
13	Dr. Murchana Gogoi	Assistant Professor
14	Mrs. Mino Lota Newar	HOD, Department of Education
15	John Pegu	Student Representative

A meeting was convened at the office of the Principal at 11. A.M to discuss the agenda as stated above.

**Agenda 01: Action taken report of the previous meeting:**

SI No	Recommendation given by IQAC Committee	Action taken for implementation & outcomes
1	To Organize Extension and collaborative Programme in association with NSS unit of the college	Organized 100 Hours Summer Internship Programme at Kulajan, Silapathar, Special Camp at adopted village Thekeraguri, Swacchta hi Seva the town of Silapathar and College premises etc.
2	Workshop on Innovation and Rejuvenation of Teaching in Higher Education	Proposal has been accepted by Teaching – Learning Centre, Tezpur University. The tentative date for the programme has been fixed on 28 <sup>th</sup> December, 2018 to 3 <sup>rd</sup> January, 2019.

**Agenda 02: Refresher course and Orientation Programme for Senior Scale:**

It was decided that all those faculty members who are eligible for Senior Scale of pay need to apply for Refresher Course and Orientation Programme. The house agreed unanimously that maximum numbers of faculty members whose Refresher Course and Orientation Programme are due be allowed to apply.

The meeting was ended with thanks from the chair.

  
IQAC, COORDINATOR  
SILAPATHAR COLLEGE



  
Principal  
Silapathar College  
Silapathar