

Internal Quality Assurance Cell

Silapathar College, Silapathar

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Meeting No. 01

Minutes of the IQAC meeting held on August, 30, 2018 at 11 A.M in the chamber of Principal, Silapathar College.

Agenda:

1. Interaction with B.A 1st Semester Students
2. College Foundation Day & Celebration of Freshmen Social
3. AQAR 2018-19: Timely submission
4. Dissolution of the meeting

Members Present:

Sl No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu	Coordinator
3	Dr. Jai Ram Jha	Faculty Representative
4	Lalit Ch. Doley	Senior Administrative Office
5	Dr. Abdul Mutalib	Faculty Representative
6	Braja Nath Baruah	Management Representative
7.	Mr. Siva Nath Pait	HOD, Department of History
8	Mrs. Mino Lota Newar	HOD, Department of Education
9	Mrs. Tututl Phukan	HOD, Department of Assamese
10	Mr. Dilip Dutta	HOD, Department of Economics
11	Mr. Nabin Ch. Kardong	HOD, Department of Political Science
12	John Pegu	Student Representative

Other members could not attend the meeting due to their pre-assigned work.

A meeting was held under Chairperson of Dr. Lakhinath Pegu at the Principal's Chamber at 11.A.M to discuss the agendas as stated above.

Agenda 01: Interaction with 1st Year Students:

As customary, the Principal and Senior teachers will interact with 1st year students.

Agenda 02: College Foundation, Celebration of Freshmen Social, Publication of College Magazine, Social Science Journal, the Second Sex & News Letter.

The above agenda was discussed very minutely and following decisions were taken:

- The Foundation Day will be observed on 15th August, 2018
- The Freshmen Social will be celebrated on 16th August, 2018 inviting Padmashree Awardee and Jungle man Mr. Jadav Payeng.
- College Magazine for the session-2018-19 will be released on Freshmen Social Day. Mr. Pranjal Das is entrusted with the responsibility.
- Social Science Journal and The Second Sex will be released on Freshmen Social Day. Dr. Murchana Gogoi is entrusted with the responsibility.
- News Letter will also be released on the same day and Dr. Jai Ram Jha is entrusted with responsibility.

Agenda 03: AQAR: 2018-19: Timely submission of AQAR

Preparation for submission of AQAR-2018-19 is under process and will be submitted in due time. The coordinator also briefed the members in detail about the new AQAR format from the 1st January, 2019 and to be submitted AQAR through online mode.

Thanking the chair the meeting was dissolved.


IQAC, COORDINATOR
SILAPATHAR COLLEGE




Principal
Silapathar College
Silapathar