

PEER TEAM REPORT
ON
INSTITUTIONAL RE-ACCREDITATION
(2ND CYCLE)
OF
SILAPATHAR COLLEGE

(Affiliated to Dibrugarh University)

Place: Silapathar

State: Assam



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA

PEER TEAM REPORT
ON
INSTITUTIONAL RE-ACCREDITATION
(2ND CYCLE)
OF
SILAPATHAR COLLEGE
(Affiliated to Dibrugarh University)

Place: Silapathar

State: Assam

Section I:	General	Information
1.1 Name & Address of the Institution:		Silapathar College Silapathar – 787059 Dhemaji District Assam
1.2 Year of Establishment:		1979
1.3 Current Academic Activities at the Institution (Numbers):		
• Faculties/ Schools:		01
• Departments/ Centres:		08, 1Diploma
• Programmes/ Courses offered:		01
• Permanent Faculty Members:		22 + 15 Temporary
• Permanent Support Staff:		13
• Students:		409
1.4 Three major features in the institutional Context (as perceived by the Peer Team):		<ul style="list-style-type: none"> • Rural Grant-in -Aid affiliated College, catering to needs of predominantly tribal masses of this region. • Provides access, equity to educational backward students of Dhemaji District of Assam. • College is centre for Distance Education to KKH State Open University and Dibrugarh University.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):		15 th , 16 th and 17 th October 2015.
1.6 Composition of the Peer Team which undertook the on- site visit:		
Chairperson:		Dr. A.K. Kumaraguru Former Vice-Chancellor Manomaniam Sundaranar University Tirunelveli, <u>Tamil Nadu-627012</u>
Member Co-ordinator:		Dr. D. Jeevan Kumar Professor of Political Science, Bangalore University, <u>Bangalore-560056</u>
Member:		Dr. Nicholas Tete Principal St. Xaviers' College (A), <u>Ranchi-834 001</u>
NAAC Officer		Mr. B. S. Ponnudiraj Assistant Adviser, NAAC Nagarabhavi, <u>Bangalore-560 072</u>

[Signature]
17/10/15

[Signature]
17/10/15

[Signature]
17.10.15

Section II: CRITERION WISE ANALYSIS	<i>Observations (Strengths and/or Weaknesses) on Key-Aspects</i> <i>(Please limit to three major ones for each and use telegraphic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones))</i>
2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> • Strictly follows syllabus and academic calendar prescribed by the affiliating Dibrugarh University. • Three-year degree course in Arts offered at UG level. • Certificate and Diploma Courses conducted. • Teaching and examinations conducted in planned manner guided by Academic Calendar. • Academic Committee reviews academic progress in consultation with Heads of Departments.
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • Semester system, as well as Annual system, followed. • Academic flexibility in choice of Core and Elective courses among several subjects. • Certificate Courses on Dr. B.R. Ambedkar Studies, Indira Gandhi Studies and Women Studies as Enrichment Courses and Career Oriented Programme on Travel and Tourism offered.
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> • Diploma Course in Computer Application and Add-on and Enrichment Courses under UGC schemes. • NSS and Red Ribbon Club create awareness programmes.
2.1.4 Feedback System:	<ul style="list-style-type: none"> • Formal mechanism to obtain feedback from students. • Suggestions from parent/guardian meetings and alumni taken as feedback. • Suggestions of the Governing Body taken as feedback.
2.2 Teaching-Learning & Evaluation:	
2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> • Widely publicized through newspapers and transparent, merit-based admission. • College forms Admission Committee for conducting students' admission.
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> • Provision for reservation of seats for SC/ST/OBC/Differently abled. • Special remedial classes given to academically poor students. • Provision for tutorial classes to needy students.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> • Academic calendar prepared by University at beginning of session is followed. • Internal Quality Assurance Cell (IQAC) established in 2005 as per guidelines of NAAC. • Student-centric interactive learning and collaborative learning through ICT facilities provided. • INFLIBNET facility in the library. • Career counseling and guidance in place. • Participatory learning includes presentation of seminars, assignments, project work etc.

[Signature]
17.10.15

[Signature]
17/10/15

[Signature]
17.10.15

<p>2.2.4 Teacher Quality:</p>	<ul style="list-style-type: none"> • Out of 22 permanent teachers, 05 have Ph.D. Degree, 12 have M.Phil Degree, and 20 have PG degree. • 09 temporary faculty work. • More than 38 publications including several books brought out. • A few teachers have participated in National/International Seminars, Workshops, Orientation Programme and Refresher Courses.
<p>2.2.5 Evaluation Process and Reforms:</p>	<ul style="list-style-type: none"> • Internal evaluations incorporated in the final results of the University. • Semester system started since 2011-12. • Re-evaluation of exam papers by the University. • Methods of evaluation as directed by the University followed. • Regular Unit Tests, Sessional Tests, Group Discussions/ Seminars/Home Assignments, as a part of the Internal Assignment, conducted. • Internal Semester Monitoring Cell set up, in addition to IQAC. • Both formative and summative evaluation approaches adopted to measure students' accomplishment.
<p>2.2.6 Student Performance and Learning Outcomes:</p>	<ul style="list-style-type: none"> • Minimum 50 marks for Major course and 40 marks for General to get degree. • Average performance at University examinations satisfactory. • Students' performance in various subjects is generally good, with exception of Sociology, where Pass Percentage is below 40. • Data on students' learning outcomes are collected by inbuilt mechanisms, and analysed to identify strengths and weaknesses. • Academic Committee, Examination Committee, ISM, IQAC etc. contribute to overall evaluation and achievements.
<p>2.3 Research, Consultancy & Extension:</p>	
<p>2.3.1 Promotion of Research:</p>	<ul style="list-style-type: none"> • Research Committee to facilitate and monitor research activities. • One Major Research Project and 03 Minor Research Projects going on; 02 are completed. • Two Professors guiding research, two have completed and one Faculty currently enrolled for Ph.D.
<p>2.3.2 Resource Mobilization for Research:</p>	<ul style="list-style-type: none"> • No initiative for resource mobilization for research; no budgetary allocation for research; however, the college has provision of granting lumpsum amount for aspiring research investigators. • Rs.10,000/- each has been provided as seed money for research work to 5 faculty members. • College receives grants only from UGC for carrying out research projects.

[Signature]
17.10.15

[Signature]
17/10/15

[Signature]
17.10.15

2.3.3 Research Facilities:	<ul style="list-style-type: none"> • Labs, library and internet facilities made available to research scholars. • Following research facilities available in the campus: <ol style="list-style-type: none"> 1. Library with ICT facilities 2. Computer Centre. 3. Virtual Learning Centre for students.
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> • More than a dozen teachers have published research papers. • An annual journal with ISSN number available. • Publication Board of College has brought out two books out of research inputs presented in seminars organized. • Women Studies Centre has published an annual journal with ISSN number.
2.3.5 Consultancy:	<ul style="list-style-type: none"> • No consultancy activity at present. • Yet to formulate a clear policy to promote consultancy. • However, some faculty members have been providing consultancy services to local communities and students on non-profitable and voluntary basis.
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> • Extension and outreach activities through NSS and Red Ribbon Club. • Students offered training in HRM, extension service and value education. • College trying to involve alumni, NGOs, GOs and other agencies for development by weaving a college-neighbourhood network. • NSS, through its 'We First' scheme helps district administration in flood relief activities.
2.3.7 Collaborations	<ul style="list-style-type: none"> • No formal collaboration with research laboratories, institutes and industry for research activities. • Not yet signed any MoU/collaborative arrangement with other institutions or organizations. • Yet to establish industry-institution-community interactions in a formal manner.
2.4 Infrastructure and Learning Resources:	
2.4.1 Physical Facilities:	<ul style="list-style-type: none"> • Adequate classrooms (20), Staff Rooms, Womens' Hostel, College Canteen, Administrative building facilities available. • 11.42 acres campus including garden. • Indoor sports complex, playground, auditorium and Gymnasium, Library and Computer Centre available. • Building Committee and Purchase Committee are in place. • Adequate infrastructure for curricular and co-curricular activities. • Wheel chairs and ramps at strategic points in the campus help students with physical disabilities.

[Signature]
17/10/15

[Signature]
17/10/15

[Signature]
17-10-15

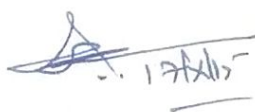
<p>2.4.2 Library as a Learning Resource:</p>	<ul style="list-style-type: none"> • 190 sq. mts. of Library and more than 14,000 books and a few journals, magazines and daily newspapers available. • Internet and reprographic facilities available. • Library Advisory Committee has taken a few significant initiatives: <ol style="list-style-type: none"> 1. Installation of SOUL Software and INFLIBNET in 2013. 2. Automation of Library in phased manner.
<p>2.4.3 IT Infrastructure</p>	<ul style="list-style-type: none"> • 45 computers and 05 laptops. • One ICT-enabled virtual classroom. • Internet facility in the library, office and computer centre. • All departments have computer and internet facility.
<p>2.4.4 Maintenance of Campus Facilities:</p>	<ul style="list-style-type: none"> • New electrical transformer for the campus installed. • College ensures optimal allocation of funds in the budget and utilization of the same for maintenance and upkeep. • Various committees like Construction Committee, Purchase Committee, Planning Committee for maintaining and upkeep of infrastructure, facilities and equipments. • Voltage stabilizers and online UPS for uninterrupted power supply available.
<p>2.5 Student Support and Progression:</p>	
<p>2.5.1 Student Mentoring and Support:</p>	<ul style="list-style-type: none"> • Annual Prospectus provides all relevant information. • 29% of SC/ST/OBC category receive Government scholarships. • Academic, Personal, and Career Counselling in place. • Grievance Redressal Cell, Anti-Ragging Committee, 'Students Adalat' and Student Union are in place. • In addition to Government scholarships, College offers freeships to meritorious students. • Grievances of students gathered through Complaint Box. • Gender Sensitization and Complaint Committee to deal with Sexual Harassment.
<p>2.5.2 Student Progression:</p>	<ul style="list-style-type: none"> • Overall results of students is good (70-90%). • Some students (20%) go for higher education. • Student progression from UG to PG is very low. • Pass percentage is around 70 (2013-14)
<p>2.5.3 Student Participation and Activities:</p>	<ul style="list-style-type: none"> • Active participation of students in Sports and Games and Cultural activities evident. • Placement Service Committee to be strengthened. • Students encouraged to publish articles in various wall magazines and annual college magazine.

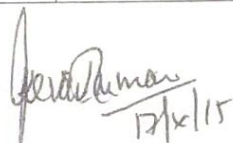
[Signature]
17.10.15

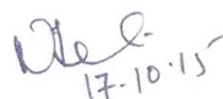
[Signature]
17.10.15

[Signature]
17.10.15 5

2.6 Governance, Leadership and Management:	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> • College aims to provide access, equity and excellence to students from Dhemaji District. • Policies designed by Governing Body implemented through different committees. • Principal, in consultation with Governing Body, leads in formulating all action plans.
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> • Governing Body plans, monitors and evaluates feedback from students, faculty and guardians. • College has developed several quality assurance policies within existing system. • College has a perspective plan for all round development of institution.
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> • Workshops and Faculty programmes organized. • Teaching staff are sent to Refresher Courses and Orientation Courses every year. • Governing Body of college reviews Annual Performance Appraisal Reports of teaching staff.
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • Well-conceived and efficient financial management system for grants received from State Government, admission fees and other funds. • Yearly auditing of accounts is done by Government and internal audit systems. • Major sources of funding comes from: Students' Fee, State Government and UGC • Funds from other sources, such as MLA/MP/philanthropists should be explored.
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> • IQAC established, as per UGC Guidelines and NAAC requirements, in 2005 to play a proactive role in institutional progress, • Students and alumni provide useful suggestions to IQAC for effective functioning. • Institution has not yet undertaken Academic Audit or other external review as per academic provisions.
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> • Campus Green Audit conducted. • Eco-friendly measures initiated including water harvesting, energy conservation and waste management. • Environment Day celebrated every year.
2.7.2 Innovations:	<ul style="list-style-type: none"> • Admission procedures through Entrance Test computerized. • Automated and user-friendly library services. • 'Students' Adalat' for grievance redressal.
2.7.3 Best Practices:	<ul style="list-style-type: none"> • Flood affected people helped through the 'We First' Scheme.

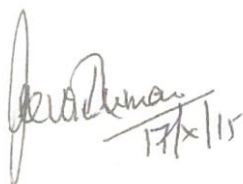

17/10/15

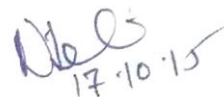

17/10/15


17-10-15

Section III: OVERALL ANALYSIS	Observations <i>(Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five bullets for each)</i>
3.1 <i>Institutional Strengths:</i>	<ul style="list-style-type: none"> • Dedicated, well-qualified and competent Faculty. • Passion for ICT-enabled learning process. • Socio-culturally conscious teachers and students. • Recognized by UGC under Section 2(f) and 12(B). • Grant-in-Aid Institution.
3.2 <i>Institutional Weaknesses:</i>	<ul style="list-style-type: none"> • Limited range of academic programmes; no Science and Commerce programmes. • Inadequate permanent Faculty. • Absence of a structured mechanism to promote consultancy. • Students are weak in English communication. • Located in area of recurring floods, from where a majority of the students hail.
3.3 <i>Institutional Opportunities:</i>	<ul style="list-style-type: none"> • Enhancing employability of students. • Highly placed and influential alumni willing to help. • Effective utilization of services of qualified Faculty. • Enable all Faculty members to acquire Ph.D. degree. • Scope to offer courses in modular form. • There is considerable opportunity in the field of research. • Location ideal for studying social, economic, cultural and anthropological aspects of Assamese society. • Language Lab may be introduced.
3.4 <i>Institutional Challenges:</i>	<ul style="list-style-type: none"> • Preparing students to meet national and global competition. • To impart targeted soft skills and communication skills to equip students from rural background with global competency. • To improve placement record. • Establishing linkages/collaborations with other Higher Education Institutions. • To augment financial resource mobilization. • Minimizing student drop-out rate. • Developing quality sports infrastructure.


17/10/15


17/10/15


17.10.15

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Introduce viable value-added job-oriented courses, such as utilization of “bamboo plant”, the natural resource.
- Institution should strive to get funded projects from national funding agencies, such as ICSSR, MoEF (MoEFC), ICAR, and Ministry of Social Welfare, etc.
- Take measures to develop communication and soft skills of students, by establishing a Language Lab.
- More number of Faculty members need to be appointed.
- Power generator to be installed for classrooms, and class/faculty rooms to have adequate lighting.
- Extension programmes and outreach activity with greater involvement of rural population.
- Generate more resources through highly placed and affluent alumni, MLAs, MPs and philanthropists.
- Self-financing Post-Graduate courses in some subjects may be introduced.
- Properly laid roads and compound wall may be constructed; and solar-powered street lamps may be provided.

I agree with the Observations of the Peer Team as mentioned in this report.

[Signature]
Signature of the Head of the Institution

Seal of the Institution

Principal
Silapathar College
Silapathar

Signatures of the Peer Team Members:

Name	Designation	Signature with date
Dr. A.K. Kumaraguru Former Vice-Chancellor Manomaniam Sundaranar University Tirunelveli, Tamil Nadu-627012	Chairman	<i>[Signature]</i> 17/10/15
Dr. D. Jeevan Kumar Professor of Political Science, Bangalore University, Bangalore-560056	Member Coordinator	<i>[Signature]</i> 17/10/15
Dr. Nicholas Tete Principal St. Xaviers' College (A) Ranchi-834 001, Jharkhand	Member	<i>[Signature]</i> 17-10-15
Mr. B. S. Ponmudiraj Assistant Advisor NAAC, P.O. Box 1075, Nagarabhavi, Bangalore-560 072	Assistant Advisor	

Place: Silapathar
Date: 17-10-2015