

Internal Quality Assurance Cell

Silapathar College, Silapathar

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The Minutes of the 1st Meeting of Internal Quality Assurance Cell (IQAC)

Date: 05/07/2021

Online Meeting: Platform: Google Meet

Time: 6. P.M

Meeting No. 01

Agenda

1. Review of the last IQAC meeting and confirmation of the minutes.
2. Preparation of AQAR for the session 2020-2021
3. Feedback Analysis collected from the stake holders
4. Any other matter with due permission from the Chair.

Signature of Members Present

SI No.	Name	Designation
1	Dr. Lakhinath Pegu	Principal cum Chairperson
2	Raju Pegu, Assistant Professor Department of English	Coordinator, IQAC
3	Mr. Siva Nath Pait Assistant Professor Department of History	Faculty Representative
4	Dr. Abdul Mutalib, Assistant Professor Department of Sociology	Faculty Representative
5	Dr. Dilip Siakia Assistant Professor Department of Physics	Faculty Representative
6	Mr. Utpal Sikia Assistant Professor Department of Mathematics	Faculty Representative
7	Mr. Satyajit Gayan Assistant Professor Department of Mathematics	Faculty Representative
8	Dr. Nabanita Baruah Assistant Professor Department of Sociology	Faculty Representative

9	Mrs. Anindita Chakravarty Assistant Professor Department of Economics	Faculty Representative
10	Ms. Madhusmita Devi Assistant Professor Department of Political Science	Faculty Representative
11.	Dr. Upasana Borthakur Assistant Professor Department of Chemistry	Faculty Representative
12	Lalit Ch. Doley, Associate Professor cum Vice –Principal	Senior Administrative Officer
13	Mr. Nabin Ch. Kardong Associate Professor Department of Political Science	Senior Administrative Officer & HOD
14	Mr. Nabin Kumbang	Representative of Local Society
15	Mr. Dinesh Ch. Pegu	Alumni Representative
16	Shri Polo Pegu	Student Representative

Minutes of the IQAC Meeting held on 05/07/2021

The Chairperson welcomed the the members for the 1st Online Meeting of IQAC followed by a review presentation made by Mr. Raju Pegu, IQAC, Coordinator.

The following points were discussed in the meeting:

Agenda No. 01: Review of 7th IQAC meeting and confirmation of the minutes

The 7th IQAC meeting was held on 25/06/2021 at 6. P.M through online mode. The minutes of meeting were read out by Mr. Raju Pegu, Coordinator, IQAC and discussed all by IQAC members. These minutes were approved by the IQAC members unanimously.

Agenda No. 02: Preparation of AQAR for the session 2020-2021

The IQAC, Coordinator stated that the submission of Online AQAR for the session 2020-2021 has started with format. The last date for submission of AQAR is fixed on 31/12/2021. He requested every members to cooperate and coordinator of concerned criteria to submit their report on or before 30/11/2021 so that the same can be submitted in due time.

Resolution No.01:

Resolved that the concerned Coordinator of different criteria to submit the report to the Coordinator of IQAC on or before 30/11/2021.

Agenda No. 03: Feedback analysis collected from the stake holders

The IQAC Coordinator stated that the online feedback from all the stake holders has been collected. He requested the house to form a feedback analysis committee to analyze for the action taken report. The house unanimously decided to form a feedback committee with the following members:

1. Raju Pegu, Coordinator, IQAC

2. Mr. Utpal Saikia, Member
3. Mr. Satyajit Gayan, Member
4. Ms. Madhusmita Devi, Member

Agenda No.04: Any other matter with due permission from the chair.

Under this agenda the following decisions were taken:

1. Online classes to be continued during COVID-19.
2. Publications of Research Papers in the UGC notified Journals by teachers.
3. Next meeting of IQAC will be in the second week of October, 2021.

With these discussions the meeting came to an end.



**IQAC, COORDINATOR
SILAPATHAR COLLEGE.**



**Principal
Silapathar College
Silapathar**

