



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Silapathar College
• Name of the Head of the institution	Dr. Lakhinath Pegu
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	+919435534268
• Mobile No:	+919435534268
• Registered e-mail	silapatharcollege@gmail.com
• Alternate e-mail	silapatharcollege@gmail.com
• Address	SILAPATHAR
• City/Town	DHEMAJI
• State/UT	Assam
• Pin Code	787059
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Mr. Raju Pegu				
• Phone No.	9101821277				
• Alternate phone No.	9707601641				
• Mobile	9101821277				
• IQAC e-mail address	rajupegu.2014@gmail.com				
• Alternate e-mail address	silapatharcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://silapatharcollege.edu.in/upload/aqar/1614683030.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://silapatharcollege.edu.in/academiccalendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.00	2005	28/02/2005	27/02/2010
Cycle 2	B	2.62	2015	15/11/2015	14/11/2020
6.Date of Establishment of IQAC			24/05/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			09		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Popular Talk on New Education Policy-2020: Challenges & Opportunities held on 04/09/2021		
Energy Audit at Silapathar College		
Professional Development Training Programme held on 21/01/2022		
Green Audit Conducted at Silapathar College		
ICHR sponsored National Seminar Epidemics and Pandemics in India 1817-2021: The Northeast Scenario		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Accreditation of NAAC for the 3rd Cycle	under process
Implementation of Add- on- Course/value added course/certificate course	All the 13 Departments have successfully completed the courses.
ICT Class Room	8 nos. of ICT Class room has been installed.
Renovation of Canteen	Canteen has been renovated
Installation of Solar Street Lights in the College Campus	5 nos. of Solar Street Lights have been installed
Gardening in the College Campus	Completed
National Seminars to be organized by the Department of Sociology and History	1. ICSSR sponsored National Seminar on

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	28/01/2023

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	13/01/2023

15. Multidisciplinary / interdisciplinary
<p>It is mentioned in part II (Higher Education) about "Towards a More Holistic and Multidisciplinary Education" which would aim to develop all capacities of human beings intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner.</p> <p>In Silapathar College, an approach towards holistic education has been made which comprise of arts, humanities, languages, sciences, social sciences, technical, and vocational fields. Several add-on</p>

courses have been adopted by the departments of the institution which are as follows:

Mushroom cultivation technology, Basic instrumentation technique, Basics of LaTeX, Introduction to C Programming, Office Automation, Domestic Electrical Wiring, Aquarium Fabrication and Maintenance, Proof reading, Entrepreneurship development, School management and aspects of teaching, Spoken English and Personality development, Travel and Tourism, Social Work, Women Studies, Presentation Skill. Total enrollment in the courses is 20/ department.

Efforts are made by the institution to make the students of all disciplines, Science, Humanities and Arts to be familiar with hands-on use of instruments as well as soft skill by organizing training programmes and workshops with expertise persons in the relevant fields as resource persons. A number of extension activities are being carried out by the institution individually by the departments as well as in collaboration with Internal Quality Assurance Cell (IQAC), Silapathar College in the neighborhood community, sensitizing students to social issues, for their holistic developments. Several capacity building and skills enhancement initiatives are taken by the departments individually that includes the following: Soft skills, Language and communication skills Life skills (Yoga, physical fitness, health and hygiene).

16. Academic bank of credits (ABC):

The institution has flexibility in academic programmes through the already implemented CBCS (Course based credit system) in the curriculum. With the introduction and implementation of the Academic bank of credit (ABC) and multiple entries and exit points in their academic programmes as per New Education Policy (NEP 2020), students will be able to seek employment after any level of award and join back as and when feasible to upgrade qualification and also curtail dropout rate and improve Gross Enrolment Ratio (GER) in higher education. It will provide an opportunity for the students to get benefit from the experience and attain skill by working somewhere. Students can pay fees to the university as per their credit choice of course and not for the full course. The credits will be accumulated digitally for future reference which can be used later that seems to be beneficial. It would promote a healthy competition among the higher educational institutions and flexibility for the students. The existing CBCS system would definitely help the students to prepare for a smooth transition to a four-year degree

course.

17.Skill development:

For sports, dance, music, photography, fine arts,, extension activities Integrating value and skill-based courses in the curriculum of each programme of study to increase employability potential is one of the primary visions of NEP 2020. Several capacity building and skills enhancement initiatives are taken by the departments of the institution individually that includes soft skills, language and communication skills, life skills (Yoga, physical fitness, health and hygiene). Regular programmes on such skill development are being organized and experts in the relevant area are invited as resource persons which could facilitate the importance of skill development in the present era among the participants irrespective of their academic disciplines. Value added and Skill-based certificate course on Yoga and Meditation has been introduced in the institution. Efforts are made by the institution to make the students irrespective of their disciplines to be familiar with hands-on use of instruments as well as soft skill by organizing training programmes and workshops with expertise persons in the relevant fields as resource persons. Exposure to Vocational skills and experiential learning in the curriculum of all the disciplines has been implemented in the institution with the introduction of several add-on courses by all the departments of the institution. Courses like Mushroom cultivation technology, Basic instrumentation technique, Programming, Office Automation, Domestic Electrical Writing, Aquarium Fabrication and Maintenance, Proof reading, Entrepreneurship development, School management and aspects of teaching, Spoken English and Personality development, Travel and Tourism, Social Work , Women Studies, Presentation Skill which are offered by the institution would definitely enable the learners in the long run for employability options.

The institution has plans for establishment of a Centre for Skill Development to benefit the local community. Establishment of various clubs, literary activities, animation and designing etc. for up-skilling of the students is also in the list in the near future plans.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Silapathar College offers Assamese as an option for Indian Language both in the Higher Secondary and Graduate level. At present, the institution has a total number of 256 (two hundred and fifty-six) students in First Year Higher Secondary and 227 (two hundred and

twenty-seven) students in Second Year Higher Secondary for Assamese MIL, 37 in BA Second semester, 21 in BA Fourth semester and 24 in BA Sixth semester. There is a separate department of Assamese for the graduate level. Higher Secondary takes the subject as one Major Indian Language. Most of the students belong to local areas where Assamese is the main language of communication. Instructions and lectures are delivered in Assamese while English is made the second language as a medium of instruction which makes the topics comprehensible for the native students. Majority of the students opt Assamese as their medium of writing. Every department has developed one/two more certified degree courses which are taught in local language. A course on Folk Art course at undergraduate level is under development. This would help in keeping alive the rich folk culture of India. These innovative and creative courses at institution encompass a holistic learning approach which would enhance the personality of our learners with their roots intact in the Indian culture and tradition. India is a commonplace knowledge that Sanskrit was, and is the language of rituals and religious practices. It is also well known that it is the language in which great poets like Kailas and philosophers like Shankara have expressed their thoughts eloquently. What is not so well known is the fact that it has also been the language, in fact the most favored one, in which scores of scientific literatures has been created, be it in the field of astronomy, mathematics, physics, chemistry, economics, law, logic or medicine. Setting up Centre for Sanskrit languages as envisioned in NEP 2020 is one of the short-term goals of the institution. A course on Yoga and meditation which highlights the traditional Indian knowledge system has already been introduced in the institution which is open and accessible to all the members of the institution. Several papers like Indian Philosophy, Ancient and Modern Indian Political thought etc. has already been incorporated in the existing curriculum in the CBCS system which would definitely enroot the Indian knowledge system among the learners.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The main focus of outcome-based education (OBE) is measuring the performance of the students through outcomes which includes knowledge, skills and attitudes. The OBE system measures the progress of a graduate mainly through three basic parameters, namely, Program Educational Objectives (PEO) which describes the career and professional accomplishments that the program is preparing the graduate to achieve, Program Outcomes (PO) which describes what the students are expected to know by the time of graduation, Course Outcomes (CO) evaluates the performance of the

students for each course. The introduction of the CBCS (Course based credit system) in the curriculum which is already implemented in the institution allows the students the flexibility of selecting the subjects of their own choice which is a learner centric approach of education. The subjects are categorized as core course, elective course, discipline specific elective course, project, ability enhancement courses, skill enhancement courses etc. At the end of the courses the course outcomes are measured by the grading system, program educational objective is measured through employer satisfaction survey (yearly) by the institution. As per records most of the students opt for higher education and some others seeks for employment opportunities. The institution focuses on gradual increase of these rates of higher education and employment options in the future.

20.Distance education/online education:

The first measure for increasing access to Open and Distance Learning include advertisement of admissions to various courses both online and Distance Learning. The institution offers distance education under two centres, Directorate of Open and Distance Learning, Dibrugarh University (DODL-DU) and Krishna Kanta Handiqui State Open University (KKHSOU). Every year hundreds of students pursue Master's degree under Open Distance Learning program. Open Distance Learning is offered for Master's degree in Political Science. Under Directorate of Open and Distance Learning, Dibrugarh University (DODL-DU), the following subjects are offered distance learning: Assamese, Economics, Education, English, Mathematics, Political Science and Sociology. Under Krishna Kanta Handiqui State Open University (KKHSOU), Undergraduate program courses are offered in various subjects like English, Assamese, History, Political Science, Sociology, Alternative English, Education and Environmental Studies. The Open and Distance Learning program has a separate office where all communications and matters relating to Master's degree program are planned, discussed and undertaken. A separate library for the needs of such master's students is maintained in the office of Open and Distance Learning program. Text books and reading materials are made available to those who seek admission into the program. Activities regarding (ODL) are generally taken on Sundays and holidays.

Extended Profile

1.Programme

1.1

13

Number of courses offered by the institution across all programs during the year		
File Description		Documents
Data Template	View File	
2.Student		
2.1 Number of students during the year		503
File Description		Documents
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		550
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		144
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		45
File Description		Documents
Data Template	View File	
3.2 Number of Sanctioned posts during the year		40

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	29
4.2 Total expenditure excluding salary during the year (INR in lakhs)	81,15,768
4.3 Total number of computers on campus for academic purposes	67

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Academic processes of the college are streamlined, with timetables, workloads, and other supporting administrative tasks prepped well in advance of the teaching session as per the academic calendar of the Affiliating University.
- All the faculty members comply with the course plan prepared at the beginning of the academic session for the timely completion of the course syllabus.
- In order to introduce a mentor-mentee system smaller groups of students are created, so that academic and other discussions are individualized.
- The institution also tries to take care of advanced & slow learners through a number of well-prepared steps.
- The college authority conducts the Sessional and End semester examinations as per the academic calendar of Dibrugarh University. Assignments are also given to the students in a routine manner and are evaluated.
- Academic departments of the college also conduct parents-teachers meetings to have firsthand knowledge about the issues that are faced by the students/parents and efforts are taken to address grievances/issues.
- College also conducts Student Adalat in a routine manner in which the Principal along with the faculty members directly

interacts with the students regarding their issues within the college campus.

- To make the Teaching-Learning process more effective and learner-centric, the method of ICT is extensively used along with the conventional chalk-and-talk method.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Academic Committee prepares the academic calendar at the very beginning of the academic session in consonance with the academic calendar of Dibrugarh University. The schedule of teaching and examinations in the college is conducted in a planned manner guided by the academic calendar. All the departments under the guidance of experts prepare a "Teaching Plan/ Course Plan" to conduct the course in an efficient manner. Learning activities at individual and group levels are integrated into the system so that students are optimally involved in the assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods, namely- Unit tests, Sessional Tests, Student Seminars, Group Discussions, and Home Assignments. Moreover to inculcate rational and critical thinking competitions such as debate, essay writing, poster makings, etc. are arranged within the college campus among the students. Apart from that students are encouraged to participate in debating competitions at the state and district level. To inculcate the creative talent of the students, every department publishes a departmental wall magazine annually and the college publishes the annual college magazine regularly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

540

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

540

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution strives to inculcate tolerance and respect for all cultures, fostering among the students' strength of mind to undermine discrimination in society in terms of caste, creed, religion, and gender which are ingrained in the curriculum. The curriculum as designed by the university amply integrates cross-cutting issues such as gender, climate change, environmental education, human rights, etc. Moreover, the college promotes patriotism and universal brotherhood through its curriculum transactions. The College has organized national-level seminars/webinars touching on social issues like gender discrimination, ethnic unrest., caste division, etc. Courses offered in the college integrate issues related to gender, environment and sustainability, human values, and professional ethics. Issues related to the environment and sustainability are integrated into courses in Environmental Studies, Zoology, and Botany. Courses that teach human values in its curriculum are Political science, English,

and Education. Professional ethics are integrated into the courses of English and Education subjects. The college offers a skilled course in Travel and Tourism. Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Cocurricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://silapatharcollege.edu.in/feedback_report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

222

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic caliber of the students is tested at the beginning of the academic session by the departments through a written test before admitting them to their respective honours courses. The departments hold unit tests in the class regularly for periodical assessment of the students in addition to the two sessional tests. The advanced learners and slow learners of the subjects are identified by the concerned faculties based on their performance on sessional tests and end semester exams as well. Apart from this, their active participation and involvement in the classroom is another yardstick to identify slow and advanced learners. Slow learners are taken extra care of by arranging remedial classes by the departments. Again, their progress/improvement has been recorded by the departments after every sessional tests. Moreover, advanced learners are encouraged to participate in various national level competitive examinations. Moreover, lecture series, popular talks, dialogues and discussion forums etc are organized for the students to keep them undated with the dynamic nature of holistic education which will enhance horizon of knowledge for both advanced and slow learners.

File Description	Documents
Link for additional Information	https://silapatharcollege.edu.in/online/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
503	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of the college always student centric methods in order to enhance horizon of learning experiences. In order to do so, teachers used to give practical tasks apart from theoretical works to the students. Students are given task of seminar paper presentation and group discussion in order to foster attribute of participative learning among them. Aagin, students are given task of laboratory experiment (specially Science Stream) to make learning process experimental. Apart from this, they are given project works, field visit to neighbourhood community in order to have a greater picture of social reality through which they can resonate their bookish knowledge along with societal and practical knowledge. Moreover, teachers organize quiz competition, debate competition, mock parliament etc from time to timt to promote problem solving and participative leadership ability among students. Students are given utmost opportunity to inculcate critical and fundamental thinking through creative methodologies such as poster making competition, wall magazine competition, hand written magazine among students etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://silapatharcollege.edu.in/online/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to make teaching learning process effective one, teachers use ICT enabled equipments. The college offers free internet access and different audiovisual aids LCD Projectors, desktops, laptops, smartboards, printers, computer labs etc. for effective teching learning process. Every classrooms are equipped with smartboards and LCD Projectors wherein both teachers and students do interact through PPTs and other audio visual media. A number of free softwares like Math Lab, Mathematics software, CProgramming etc have been used by some departments. Local Area Network (LAN) using SOUL , D Space Softwares havebeen installed in the college library for automating inhouse services and activities. A digital high speed copier, photo scanner, bar code unit, software, laser printers are added for use by all shareholders in the college. The college makes use of INFLIBNET N-LIST for easy access to the students and faculty members for all important e-resources. Moreover new software has been installed in the college website through which teachers upload class notes, video lectures, assignments etc in the website. During the time of pandemic, exams were conducted through the college website and classes were taken and recorded through website. Teachers use multimedia like YouTube, GoogleClassroom, ZoomMeeting for blended mode of teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://silapatharcollege.edu.in/online/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college employs a robust multi-tiered mechanism of internal assessment to ensure transparency, efficiency and robust. The college is bound by Dibrugarh University rules regarding internal assessment and hence gives 20% weightage to overall internal assessment-10% through two sessional tests, 5% through assignments/seminar paper presentation and 5% through class attendance. The Head of the Institution issues notification for conducting sessional tests twice per semester and used to issue appointment letters to Assistant Officer In-Charge for the said purpose. The dates and routines of internal exams are notified in the central and departmental notice boards and shared among students through WhatsApp Groups. The answer scripts are evaluated within 15 days of end of examinations. The marks scored by students are displayed in the departmental notice boards and records are being kept in record keeping registers by every department. The evaluated answer scripts are shown to students in order to make the entire process a transparent one. Absentees with genuine reasons get an opportunity to re-appear in sessional tests. Remedial classes are organized for slow learners by every department. Group discussions and class seminars on syllabus oriented topics are organized regularly for internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://silapatharcollege.edu.in/online/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well defined system in place to deal with internal examination related grievances. If any student registers grievances/dissatisfaction regarding obtained marks, the students

visit the concerned faculty and checks his/her answer copy and tries to know loopholes from the teachers for further progress. If necessity felt, answer scripts are re-evaluated. The college makes a mandatory provision of online feedback from every students via link shared in the college website so that students can give their remarks on academic and administrative matters for further development of the college. The college ensures best practice of conducting Students' Adalat from time to time where students raise their grievances including matters related to internal and external examinations. Their grievances are recorded in the registers and do rectify them before organizing every next meeting of Students' Adalat and hence make the process transparent and time bound one.

File Description	Documents
Any additional information	View File
Link for additional information	https://silapatharcollege.edu.in/online/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes (POs) and Course Outcomes (COs) are adopted for all programmes offered by the college in accordance with Dibrugarh University guidelines. Students are made aware of the course outcomes through orientation programmes, classroom discussions, expert lectures and syllabus orientated practical as well as project works. The extensive POs and COs are uploaded in the college website by every department. Workshops have been conducted to enlighten teachers with newly introduced CBCS system and revision of syllabus by Dibrugarh University. The parents/guardians of students are acquainted with POs by means of Parent Teachers' Meeting. The college deputed teachers for workshops, seminars, conferences, FDPs etc. to enrich them to attain outcomes while teaching learning in the classes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://silapatharcollege.edu.in/course_outcome.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcome and Course Outcomes are being regularly evaluated by the college through sessional tests twice per semester, end semester examination, home assignment, seminar paper presentation, project works as well as practical examinations. The progress of each student is being recorded by the faculty members throughout the semester and hence remedial classes have been organized for slow learners. The provision of mandatory online/offline feedback collected from students annually is an important method of measuring attainment level of students in terms of programme, subjects, course and syllabus outcomes and to understand impact of teaching learning process. In the online survey conducted among students on various aspects of POs and COs, 88.7% reported that they have visited POs/COs uploaded in the website, 88.2% and 91.6% rated highly on applicability/relevance of courses to real life situation and career advancement opportunity of their syllabus respectively. Moreover, 86% students reported that their course improved their ICT knowledge and 89.6% students reported that course developed their language and communication skill. The placement of students, progress of them towards higher education and qualification of various state and central govt. examinations are salient landmark to assess Programme Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://silapatharcollege.edu.in/course_outcome.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

121

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://silapatharcollege.edu.in/annualreports.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://silapatharcollege.edu.in/feedback_report.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

27

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

25

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Silapathar College wishes to have a sound and constructive relationship with the society at large. The students and teachers of the college have participated in various NSS camps, workshops and seminars. Students are offered training on extension service and value education, leading to sustainable development. The College conducts studies and extension programmes on the relevance of value education and non-violence through NSS, department of the College and various committees. It has been trying to involve its alumnus, NGOs and other agencies for the development of the area by weaving a well knit college neighbourhood network. The area, where the college is located is a flood prone area and is subjected to floods every year. The college provides relief and other amenities to the victimized through its NSS wing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

350

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute is located in the center of Silapathar town of the Dhemaji District of the State of Assam. The institute is set on an 11.4182 acres green campus with adequate academic and administrative buildings and infrastructure for sports cultural, gymnasium, and yoga activities.

Physical facilities for Academic activities:

- The Institute has a total of 29 classrooms out of which
 - 2 rooms are smart classrooms
 - 7 rooms are ICT enabled
 - All the classrooms have Wi-Fi facility
- All the Departments have separate rooms and Desktop Computers.
- CCTV cameras are installed in each building.
- All five Departments of science and the Education Department have separate laboratories.
- There are a total of 79 Computers in the institute out of which 55 are available for academic purposes.
- Other Physical Facilities:
 - 01 Computer Lab equipped with digital board
 - 01 Conference hall (virtual classroom)
 - 01 language Lab. To enhance the communication skills of the students.
 - 01 Day care center for the babies of faculty and staff members
 - 01 Examination center merged with Vice-Principal Office
 - 01 canteen for the service of staff and students
 - 01 Girl's Hostel with a capacity of 51 boarders
 - Separate Common Rooms for Boys and Girls
 - 01 common drinking water facility and water purifiers in all buildings
 - Ramps and Toilets for differently able persons
 - 01 Large and 02 Portable/Mini Generators for uninterrupted power supply
 - 02 Xerox machines
 - Solar panels for streetlights
 - 02 Parking facilities for cars/bikes and 01 cycle stand
 - 03 Amplifier sets and 03 podiums
 - 01 Digital Camera

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities

- 01 Indoor Stadium
- 02 Badminton Courts
- 02 Table-Tennis Courts
- 01 Yoga and Meditation Centre
- 01 Fieldfor Outdoor sports
- Football ground
- Cricket ground
- Kabaddi court
- Volleyball court
- Ground for Athletics

Cultural Facilities:

The College has a Cultural Cell that encourages the students to practice traditional art forms such as Music, Dance, Poetry, etc. The Institute is well equipped with an Auditorium for cultural activities with a seating capacity of 300 people. The institute provides instruments for classical, modern, and folk songs.

Gymnasium:

The gymnasium is well equipped with modern exercise machines like Motorized Treadmill, Cross Cables, Smith Machine, High Lat Pulley, Leg Press, Leg Extension Machines, Dumbbells, and barbells, etc to promote better physical health among students, teachers, and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.1.3(Main+Additional).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

12.08

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Silapathar College library is automated with the SOUL3.0 software from 2020, provided by INFLIBNET Centre. The library management software give a user friendly interface for delivering timely services to the users. FEATURES:

- Full versions support 80000 records.
- Easy to generate various reports.
- Supports barcode.
- Printouts in desired format.

- Membership card, book card, spine label etc. can be generated.
- Easy to find out the status of the records (OPAC).
- Multi user facility.
- Member photo support.
- ISBN support for book accession.
- UNICODE based multilingual support.
- Supports data exchange through ISO-2709.

VARIOUS SECTIONS IN LIBRARY:

- General Reference section
- Periodical section
- Newspaper section
- Return and Issue counter
- Section for online book search
- UGC Network Resource Centre (INFLIBENT-N-LIST, DELNET)
- Book Section
- Reading hall for students and teachers.

The Library currently has 15635 books for the use of students and teachers and subscription of a number of journal and magazines both in online and offline mode. The library also organises time to time orientation programs about the online and offline resources of the Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://silapatharcollege.edu.in/upload/file/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

. 31548

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has the following IT facilities and infrastructure for Internet connectivity:

- 100Mbps railwire Broadband.
- Jio lead line
- The Whole campus is Wi-fi enabled including classrooms
- There are Six Routers within the Campus
- The campus has 79 computers.
- The Computer lab has 2 servers and there are 20 monitors connected to those servers through LAN
- There is an online portal for students to submit any kind of grievance which is protected by login through OTP
- The Library store question papers in the D-Space Database
- Google Classroom and Zoom are used for virtual classroom

experiences

- The website provides interface for conducting online classes and store records
- There are 32 CCTV cameras within the campus for surveillance
- The whole admission process and registration is done through online mode
- The College website is maintained by SS technology, a third party Tech. firm and is monitored by the IQAC and a website management committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.3.1.pdf

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-integrated internal policies and procedures for the purchase, and maintenance of physical, academic, and support facilities like the laboratory and library. The college has a purchasing committee which is constituted by the Principal. This committee looks after the maintenance and utilization of physical facilities before approval by governing body. For the utmost effectiveness of academic purposes and goals, the college authority constitutes an Academic Committee comprising the Vice-Principal (Academic), all the Head of the Departments, the IQAC Co-ordinator, the librarian, and a few members of the teaching faculty. The academic committee also is responsible for the preparation of the academic calendar, prospectus, internal examinations, etc. Various resources inside the campus can be mobilized within the campus for optimum utilization. Such mobilization can take place through guidelines clearly mentioned in "Handbook of Institutional usage and maintenance. The institution signed Mou with a nearby farm for the maintenance of its Electrical and IT infrastructure. Laboratories are maintained by the respective department heads. The college website is maintained by SS technology under the supervision of the website management committee and IQAC. Maintenance of physical facilities like cleaning, power supply, water supply, etc are maintained by 4th-grade employees and a proper log book is maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1124

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

3

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

356

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

604

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Silapathar College Student Union is the only bonafide student's organisation in the College. The main aim of this body is to protect and promote the issues of the student's community. It plays a very important role in conducting various activities of the college. It organises Annual Sports Week which included various competitions like literary, quiz, debates, cultural, athletics, gymnastics etc. It also observes events like Freshman Social, Teacher Day, Saraswati Puja, Independence Day, Republic Day etc. The SCU also publish the

College magazine, actively participates in prevention of Anti-Ragging in the College Campus, participation through NSS, ECO etc. It also offers suggestions to the administrative machinery of the college for improving the facilities of the students through involvement in different in-house committees of the college. The President and Secretary of the students union is the active member of the IQAC, Project Monitoring Unit (RUSA), Anti Ragging Committee, Gender Sensitization and Complaint Committee for Sexual Harassment, Grievance and Redressal Cell, SC/ST/OBC/MOBC Cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

70

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an alumni association to network and collaborate with the past students which is registered under the society act. The authority and Governing Body is in touch with the former faculty members of the college. It plays a very important role in contributing towards the development of the college. The Alumni

Association organises many activities both inside and outside the college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with a focus on the rich multicultural milieu of the land. **Mission:** Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate, and charitable human resources motivated by sublime humane values. Vision Mission statements of the College are translated into reality by the hard work and best practices followed by all the stakeholders, Academic upliftment, and necessary competence to the growing generation enabling them to avail employment opportunities so as to keep pace with the present day ' world of work', promotion of women education, etc. are the major contributions addressed by the vision mission. The onus of the college is to throw light on modern education to help in developing efficient human resources. However, its objective is not only to impart quality education to the youth which would enable them to step forward, compete and withstand the rigorous of time but also to keep open all the windows for humane values. It also attempts to ensure all-round academic and intellectual development of the students by incorporating the

concept of purity of knowledge.

File Description	Documents
Paste link for additional information	https://silapatharcollege.edu.in/about.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the institution believes in discipline and punctuality which is exemplified by all members of the institution through its action. The Principal in consultation Governing Body of the college leads in formulating all action plans which in turn, are incorporated into the institutional strategic plan. The administrative function of the college is decentralized. The Head of the Department is entrusted with the responsibility to prepare the department's plan and academic routine. The office of the Vice-Principal in the monitoring cell of the daily classes and other academic activities. The College runs according to the Assam Provincialised College Management and Dibrugarh University Rules. The College has an efficient co-coordinating & monitoring mechanism, The Governing Body is the supreme monitoring committee. Besides, there are various committees to deal with and coordinate different activities of the college. The Committees are: 1) Academic Planning Committee, 2) Admission Committee, 3) Development Committee, 4) Purchase Committee, 5) Construction Committee 6) Disciplinary Committee 7) Grievance Redressal Committee 8) Hostel Management Committee 9) Library Advisory Committee 10) IQAC, 11) Career Counselling Cell 12) Research Committee 13) Canteen Committee, 14) Project Monitoring Unit, RUSA 15) SC/ST.OBC/MOBC/Minority Cell, 16) Gender Sensitization and Complaint Committee for Sexual Harassment 17) Anti Ragging Committee 18) Planning Committee, etc.

File Description	Documents
Paste link for additional information	https://silapatharcollege.edu.in/about.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has identified the broad aim of the Perspective Plan as follows:

1. To ascertain that the students succeed in equipping themselves with the knowledge that would help them face more significant challenges in future.
2. To emerge as a model college for quality education.
3. To create an enabling academic environment for students embedded with sincerity, discipline and commitment.
4. To acquire better grades in all future quality assessment exercises from time to time.
5. To organize extension activities for community development focusing on civic responsibilities, social awareness, value-based education and environment-related issues.

The institutional Strategic plan is effectively deployed under the following heads:

- CURRICULAR ASPECTS
- LEARNING RESOURCES
- INFRASTRUCTURE UP-GRADATION
- STUDENT SUPPORT AND PROGRESSION
- RESEARCH AND EXTENSION ACTIVITIES
- GOVERNANCE, LEADERSHIP AND MANAGEMENT
- BEST PRACTICES

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Silapathar College is governed by the Higher Education Department (DHE) of Assam which has the responsibility to take care of all the colleges in the state of Assam. The Appointment and service rules of the institution are totally guided by the Director of Higher Education (DHE), Assam. However, the administration of Silapathar College is the responsibility of the Principal who is directly accountable to the Department of Higher education, Assam. SPC has an organizational chart that has a distinctive structure to take care of academic and administrative activities. Principal The Principal is involved in overlooking the implementation of plans of the College like Recruitment of various Teaching and Non-Teaching positions (Regular/contractual), Service matters of the various Faculty and Non-Teaching employees (Regular/Contractual) of the Institute, Maintenance & upkeep of Service records of all the employees of the Institute are looked after by the Principal. Apart from this the Principal also forms various committees at the beginning of the year and is assigned the tasks according to the institutional plans, for the curricular activities that enhance the overall development of students. Committees' like- Admission Committee, Purchase Committee, Construction Committee, Anti Ragging Cell, Research Committee, Hostel Committee, Library Committee, Finance Committee, Planning Committee, Disciplinary Committee, Examination Committee, etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://silapatharcollege.edu.in/upload/organogram_slp.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college takes numerous steps to ensure the well-being of its workers, both teaching and non-teaching. The interventions fall under financial, supportive, academic, and other categories.

Employees Welfare Policy Document:

The policy describes the facilities and procedures offered for the well-being of the college's teaching and non-teaching personnel.

Welfare Measures for financial benefits:

The college provides various schemes of the Govt of Assam, such as a Group Insurance Scheme (GIS), Provident Fund, Pension & New Pension Scheme, and Gratuity, to its employees to help them maintain a stable financial situation after retirement.

Supportive Measures:

The college provides all leave facilities as per Govt of Assam.

Measures for Academic & Intellectual Development:

The College regularly hosts workshops and training sessions to benefit its staff members under IQAC. In addition to IQAC, other cells and bodies also routinely host seminars, workshops, faculty development programmes, administrative skill development programmes, etc

Infrastructural and Canteen Facilities:

The College provides all modern facilities to its teaching and non-teaching staff. The canteen provides refreshments and meals at a reasonable price to teaching and non-teaching staff.

Healthcare facilities:

The college has a health check-up unit with all the primary health care facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Students' Feedback Analysis system appraises the effectiveness of the teaching and non-teaching staff. The online feedback form allows students to provide anonymous feedback about their teachers/non-teaching staff. These forms are examined by the IQAC, who then submits a report to the principal. The principal counsels the teaching and non-teaching personnel and urges them to enhance their performance in circumstances where laxity or lacunae are seen to provide better services. The performance of those teaching and non-teaching staff members who did poorly in the student feedback is constantly monitored. The Students' Feedback Analysis system appraises the effectiveness of the teaching and non-teaching staff. The online feedback form allows students to provide anonymous feedback about their teachers/non-teaching staff. These forms are examined by the IQAC, who then submits a report to the principal. The principal counsels the teaching and non-teaching personnel and urges them to enhance their performance in circumstances where laxity or lacunae are seen to provide better services. The performance of those teaching and non-teaching staff members who did poorly in the student feedback is constantly monitored. The annual performance indices of the teaching staff are taken into account when promoting teachers to higher grades. The evaluation of teachers for promotions is based on their annual performance in three categories: teaching, learning, and evaluation-related activities (Category I), cocurricular, extension, and professional development-related activities (Category II), and research, publications, and academic contributions (Category III).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. The College appoints a Govt. Internal Auditor through its G.B of the college for auditing the accounts. The Internal Audit is entrusted with the job of checking the payments, approvals, and compliance with rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST, etc are

checked by internal auditors. The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances. The Internal Audit is conducted annually to ensure timely and proper deposit of statutory dues, budgetary control, compliance of sanctions and approvals, check for any payment irregularity, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Silapathar College maintains and follows well-planned strategies for the mobilization of funds and the optimal utilization of resources. The following are the major source of institutional receipts/funding:

- Students Fee
- State Government
- UGC
- RUSA
- Various government and Non-Government agencies sponsor seminars and workshops.
- MP/MLA/MAC Development Fund

Utilization of Fund

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and nonrecurring

expenses.

- The Purchase Committee seeks quotations from various vendors for the purchase of Lab equipment, computers, books, etc.
- The Institutional Project Monitoring Unit, RUSA seeks quotations from various vendors for the purchase of building materials, equipment, computers, etc related to RUSA works.
- Regular internal audits are conducted by the Govt. auditor to ensure that the mobilization of the fund is being done properly.

Resource Mobilization Policy and Procedure

- The annual budget is prepared before the beginning of the financial year by the Principal along with the finance committee and purchase committee.
- The institutional budget includes recurring expenses such as the salary of contractual staff, electricity, internet charges, stationery, examination cost, and other maintenance costs.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities, alumni meetings, etc.
- The College Virtual Classroom and Language Lab are utilized for workshops, seminars, and other public meetings. The Multi-Purpose Gymnasium and Indoor Stadium are made available for students, faculty, and staff of the college.
- The College infrastructure is utilized as an examination center for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

The IQAC of the College has taken strategic strides to become a leading institution by imparting quality education. It has an integrated framework for quality assurance of the academic and administrative activities. The IQAC of the College holds staff meetings to review the various affairs and activities related to academic and administrative matters of the College. The institution has under taken Academic Audit, Green Audit and energy audit. The IQAC has conducted nos. of workshops, seminars, Short term Courses as well as faculty development programme. The College has an Academic Committee for the review of the teaching -Learning process. The Examination Committee formed as and when needed, looks after the examination and evaluation process. All theses committees are coordinated by IQAC of the College. The IQAC also collects, maintains, analyses documents and prepares the Annual Report of the College. It also analyses the feedback received from the students, teachers and employees and inform the concerned authority about its outcome for further improvements.

File Description	Documents
Paste link for additional information	https://silapatharcollege.edu.in/aboutiqac.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has its own institutional mechanism to continuously review the teaching- learning process. The College has an Academic Planning Board for the review of the teaching- learning process. The Examination Committee formed as and when needed, looks after the examination and evaluation process. All theses committees are coordinated by IQAC of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the **A. All of the above**

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://silapatharcollege.edu.in/annualreports.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has always given priority to gender equity and has taken various initiatives to highlight the sensitive issue on public platforms. Some of the measures are

1. Organisation of awareness programs/Extension activities on Gender sensitive issues inside as well as outside the campus.
2. The college yearly published ISSN Journal "The Second Sex" where gender related topics are discussed elaborately.
3. The "Women Studies" has also been introduced as an "Add On" course by the Department of political science, Silapathar College
4. Participation of students in various sports activities irrespective of Gender such as Volleyball, Long jump, high jump, javelin throw etc.
5. Gymkhana, Yoga and Meditation center is accessible to all
6. The institute has 32 CCTV cameras installed for the safety and

security purpose.

7. Three incinerators and two napkin vending machines are placed at different locations.
8. Day care center facility is available.

File Description	Documents
Annual gender sensitization action plan	<p><u>(1). Awareness programme on eradication of superstition beliefs like witch hunting etc. on 1st December 2021 at Utopian Academy, Silapathar. (2). Observation of National Girl Child week 2022. (3). Observation of National Girl Child Day on 24.01.22. (4). Observation of International Women Day on 08.03.2022. (5)Awareness Program on Menstrual Hygiene and Sanitary Napkin Distribution on 10.03.2022 by Department of Chemistry and Mathematics.</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>a. Safety and Security- The institute has 32 CCTV cameras installed for the safety and security purpose, Girls hostel is within the campus. (b) Counselling- Formation of "Gender Sensitization and complain committee for sexual harassment". Where matters related to the protection of women's rights are discussed on open platforms. Further proper counselling and actions are also taken in matters related to women's protection. (c) Common room- Separate Girls' and boys' common rooms are there with proper facilities. (d) Day care center is there for young children. (e) Other facilities- Gymkhana, Yoga and Meditation center is accessible to all, Three incinerators and two napkin vending machines are placed at different locations.</u></p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several methods for the waste management

Solid/Liquid Waste:

1. Dry/wet/Biodegradable/non-biodegradable dustbins are placed at different locations.
2. The collective dry wastes are dumped temporarily in a large bin from where waste is picked up by municipal vehicles timely.
3. Vermi-compost units to manage organic waste
4. Proper drainage system
5. Soak pits are available in toilets
6. Sinks of all the laboratories are connected through pipes to a closed tank which is dug 4 feet below the ground level. Mild reagents or chemicals are diluted with water and thrown into the sink.
7. To reduce plastic consumption, the institute has avoided the use of plastic in almost all gatherings, meetings, etc.

Biomedical waste: Incinerators are installed for the disposal of sanitary napkins.

E-waste:

1. Frequent maintenance, immediate repairing of appliances.
2. Non-repairable items are dumped temporarily at the dumping bin and later on disposed of to the municipality collection van.

Hazardous Chemicals:

1. Hazardous Chemicals (From laboratories) are diluted and throughout into a cemented ring filled with sand. Towards the bottom of the ring solid pipe is connected directly to the tank. The sand inside the ring is changed periodically.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being located in an area with diverse cultural habits, the institute always gives priority to provide an environment where every religion, language, people from different economic background gets equal respects..

1. Cultural activities during college freshman social, college week and on different events focus on the cultural diversity of the region. This helps stakeholders from different communities to know each other, their cultural values etc.
2. Involvement of students in flood relief camp, blood grouping camp would help them to develop good human values.
3. Conduction of field study or educational tour by different departments with an aim to study the socio-economic study of different communities would certainly help the students to know the community, its practices, culture etc more closely.
4. The introduction of "Social Work" as an 'Add On' course by the college would enable build concern on social values.
5. The Department of Botany, Silapathar College, Silapathar organised a programme on "Training On Mushroom Cultivation" among different Self Help Group (SHG) in order to sensitise the local community about the importance and potential uses of Mushroom which would help them to improve their socioeconomic status.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has always tried to aware its stakeholders about their duties, rights etc. to make them responsible citizens.

1. The institute celebrates festivals of national importance such as Independence Day, Republic Day, National Unity Day to develop a feeling of nationalism among the stakeholders.
2. Observation of National Constitution Day, Human Rights Day and

National Voters Day to make the stakeholders aware of their rights, duties and their responsibilities as a citizen of India.

3. Display boards on road sign, importance of cleanliness, save water, save power etc and observation of road safety week would make stakeholders a bit more responsible citizen.
4. Adopting "No Vehicles No Pollution" once in every month shows the concern of the institution toward the low carbon emission.
5. The Handbook of professional ethics are available where duties of each stakeholder are discussed in details.
6. Frequent observation of cleanliness drive, and plantation drive increases the concern for the environment.
7. Popular talks by ACS, AFS, Magistrate, etc, and their life journey would motivate the students to work hard and inspire them to develop more dedication towards society.
8. The introduction of "Human Rights in Everyday Life" as an 'Add On' course would enable students become more conscious citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Silapathar College regularly celebrates national and international commemorative days, events, festivals like:

1. The college celebrated World Environment Day on 05/06/2021
2. Rabha Divas was observed on 20th June 2021
3. Observation of International Yoga Day on 21st June 2021
4. Independence Day was celebrated on 15/08/2021
5. Observation of NSS Day on 24th September 2021
6. Rastriya Ekta Diwas was celebrated on 31/10/2021
7. Observation of National Constitution Day on 26/11/2021
8. Observation of World Aids Day on 1st December 2021
9. World Soil Day of 05/12/2021 was celebrated on 06/12/2021
10. Observation of Human Rights Day on 10/12/2021
11. Observation of National Mathematics Day on 22nd December 2021
12. Observation of National Youth Day on 12/01/2022
13. Girls Child Day was observed on 24.01.22
14. Observation of National Voters Day on 25.01.2022
15. Observation of Republic Day on 26th January 2022
16. Observation of World Wetland Day on 2nd February 2022
17. Observation of World Wild Life Day on 3rd March, 2022
18. Observation of International Women Day on 08.03.2022
19. Observation of National Science Day on 28/02/2022
20. Observation of World Water Day on 22nd March 2022
21. Observation of Bihu Festival on 30/04/2022
22. Observation of World Environment Day on 5th June 2022
23. Observation of Rabha Divas on 20th June 2022
24. Observation of International Yoga Day on 21/06/2022
25. Observation of birth anniversary of S.R. Ranganathan on 12/08/2022
26. Independence Day was celebrated on 15/08/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice No.1 : Student Adalat

Practice No. 2: We the First Scheme.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Silapathar College has been continuously working in various areas where it is distinctive from the other institutions so far its vision, thrust and priority are a concern. One of such distinctive feature is collective efforts of college fraternity towards enlightening its neighbourhood community through extension and outreach activities. In the session 2021-22, the college undertakes following extension activities:

1. Department of Assamese organized one day voluntary service to the 'Mental Illness Treatment Camp' in association with NGO- Socio-Economic Department Organization, Dhemaji
2. On the occasion of Iconic Week (4th-10th October, 2021) "Azadi Ka Amrit Mahotsav", the Eco Club of Silapathar College organised a plantation drive at "Panchawati Medok Swarani Jatiya Vidyalaya" on the theme "eco system restoration".
3. Silapathar College organized a series of awareness programmes on "Eradication of Superstitious Belief" under "SANSKAR"

Manuhe Manuhar Babe supported by the Assam Science, Technology and Environment Council (ASTECC), Department of Science and Technology, Govt. of Assam, in "Silapathar Town Primary School at Utopian Academy.

4. The NSS Volunteers of Silapathar College distributed free 1000 self made mask for poor peoples and school going children in our local area on 1st December, 2021.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Academic processes of the college are streamlined, with timetables, workloads, and other supporting administrative tasks prepped well in advance of the teaching session as per the academic calendar of the Affiliating University.
- All the faculty members comply with the course plan prepared at the beginning of the academic session for the timely completion of the course syllabus.
- In order to introduce a mentor-mentee system smaller groups of students are created, so that academic and other discussions are individualized.
- The institution also tries to take care of advanced & slow learners through a number of well-prepared steps.
- The college authority conducts the Sessional and End semester examinations as per the academic calendar of Dibrugarh University. Assignments are also given to the students in a routine manner and are evaluated.
- Academic departments of the college also conduct parents-teachers meetings to have firsthand knowledge about the issues that are faced by the students/parents and efforts are taken to address grievances/issues.
- College also conducts Student Adalat in a routine manner in which the Principal along with the faculty members directly interacts with the students regarding their issues within the college campus.
- To make the Teaching-Learning process more effective and learner-centric, the method of ICT is extensively used along with the conventional chalk-and-talk method.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Academic Committee prepares the academic calendar at the very beginning of the academic session in consonance with the academic calendar of Dibrugarh University. The schedule of teaching and examinations in the college is conducted in a planned manner guided by the academic calendar. All the departments under the guidance of experts prepare a "Teaching Plan/ Course Plan" to conduct the course in an efficient manner. Learning activities at individual and group levels are integrated into the system so that students are optimally involved in the assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods, namely- Unit tests, Sessional Tests, Student Seminars, Group Discussions, and Home Assignments. Moreover to inculcate rational and critical thinking competitions such as debate, essay writing, poster makings, etc. are arranged within the college campus among the students. Apart from that students are encouraged to participate in debating competitions at the state and district level. To inculcate the creative talent of the students, every department publishes a departmental wall magazine annually and the college publishes the annual college magazine regularly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

540

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

540	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>The institution strives to inculcate tolerance and respect for all cultures, fostering among the students' strength of mind to undermine discrimination in society in terms of caste, creed, religion, and gender which are ingrained in the curriculum. The curriculum as designed by the university amply integrates cross-cutting issues such as gender, climate change, environmental education, human rights, etc. Moreover, the college promotes patriotism and universal brotherhood through its curriculum transactions. The College has organized national-level seminars/webinars touching on social issues like gender discrimination, ethnic unrest., caste division, etc. Courses offered in the college integrate issues related to gender, environment and sustainability, human values, and professional ethics. Issues related to the environment and sustainability are integrated into courses in Environmental Studies, Zoology, and Botany. Courses that teach human values in its curriculum are Political science, English, and Education. Professional ethics are integrated into the courses of English and Education subjects. The college offers a skilled course in Travel and Tourism. Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Cocurricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs.</p>	

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

53

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://silapatharcollege.edu.in/feedback_report.php
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
550	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

222

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic caliber of the students is tested at the beginning of the academic session by the departments through a written test before admitting them to their respective honours courses. The departments hold unit tests in the class regularly for periodical assessment of the students in addition to the two sessional tests. The advanced learners and slow learners of the subjects are identified by the concerned faculties based on their performance on sessional tests and end semester exams as well. Apart from this, their active participation and involvement in the classroom is another yardstick to identify slow and advanced learners. Slow learners are taken extra care of by arranging remedial classes by the departments. Again, their progress/improvement has been recorded by the departments after every sessional tests. Moreover, advanced learners are encouraged to participate in various national level competitive examinations. Moreover, lecture series, popular talks, dialogues and discussion forums etc are organized for the students to keep them undated with the dynamic nature of holistic education which will enhance horizon of knowledge for both advanced and slow learners.

File Description	Documents
Link for additional Information	https://silapatharcollege.edu.in/online/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
503	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of the college always student centric methods in order to enhance horizon of learning experiences. In order to do so, teachers used to give practical tasks apart from theoretical works to the students. Students are given task of seminar paper presentation and group discussion in order to foster attribute of participative learning among them. Again, students are given task of laboratory experiment (specially Science Stream) to make learning process experimental. Apart from this, they are given project works, field visit to neighbourhood community in order to have a greater picture of social reality through which they can resonate their bookish knowledge along with societal and practical knowledge. Moreover, teachers organize quiz competition, debate competition, mock parliament etc from time to time to promote problem solving and participative leadership ability among students. Students are given utmost opportunity to inculcate critical and fundamental thinking through creative methodologies such as poster making competition, wall magazine competition, hand written magazine among students etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://silapatharcollege.edu.in/online/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to make teaching learning process effective one, teachers use ICT enabled equipments. The college offers free internet access and different audiovisual aids LCD Projectors, desktops, laptops, smartboards, printers, computer labs etc. for

effective teaching learning process. Every classrooms are equipped with smartboards and LCD Projectors wherein both teachers and students do interact through PPTs and other audio visual media. A number of free softwares like Math Lab, Mathematics software, CProgramming etc have been used by some departments. Local Area Network (LAN) using SOUL , D Space Softwares have been installed in the college library for automating inhouse services and activities. A digital high speed copier, photo scanner, bar code unit, software, laser printers are added for use by all shareholders in the college. The college makes use of INFLIBNET N-LIST for easy access to the students and faculty members for all important e-resources. Moreover new software has been installed in the college website through which teachers upload class notes, video lectures, assignments etc in the website. During the time of pandemic, exams were conducted through the college website and classes were taken and recorded through website. Teachers use multimedia like YouTube, GoogleClassroom, ZoomMeeting for blended mode of teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://silapatharcollege.edu.in/online/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
17	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
10	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and	

mode. Write description within 200 words.

The college employs a robust multi-tired mechanism of internal assessment to ensure transparency, efficiency and robust. The college is bound by Dibrugarh University rules regarding internal assessment and hence gives 20% weightage to overall internal assessment-10% through two sessional tests, 5% through assignments/seminar paper presentation and 5% through class attendance. The Head of the Institution issues notification for conducting sessional tests twice per semester and used to issue appointment letters to Assistant Officer In-Charge for the said purpose. The dates and routines of internal exams are notified in the central and departmental notice boards and shared among students through WhatsApp Groups. The answer scripts are evaluated within 15 days of end of examinations. The marks scored by students are displayed in the departmental notice boards and records are being kept in record keeping registers by every department. The evaluated answer scripts are shown to students in order to make the entire process a transparent one. Absentees with genuine reasons get an opportunity to re-appear in sessional tests. Remedial classes are organized for slow learners by every department. Group discussions and class seminars on syllabus oriented topics are organized regularly for internal assessment.

File Description	Documents
Any additional information	View File
Link for additional information	https://silapatharcollege.edu.in/online/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well defined system in place to deal with internal examination related grievances. If any student registers grievances/dissatisfaction regarding obtained marks, the students visit the concerned faculty and checks his/her answer copy and tries to know loopholes from the teachers for further progress. If necessity felt, answer scripts are re-evaluated. The college makes a mandatory provision of online feedback from every students via link shared in the college website so that students can give their remarks on academic and administrative matters for further development of the college. The college ensures best practice of conducting Students' Adalat from time to time where students raise their grievances including matters related to internal and external examinations. Their grievances are recorded

in the registers and do rectify them before organizing every next meeting of Students' Adalat and hence make the process transparent and time bound one.

File Description	Documents
Any additional information	View File
Link for additional information	https://silapatharcollege.edu.in/online/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes (POs) and Course Outcomes (COs) are adopted for all programmes offered by the college in accordance with Dibrugarh University guidelines. Students are made aware of the course outcomes through orientation programmes, classroom discussions, expert lectures and syllabus orientated practical as well as project works. The extensive POs and COs are uploaded in the college website by every department. Workshops have been conducted to enlighten teachers with newly introduced CBCS system and revision of syllabus by Dibrugarh University. The parents/guardians of students are acquainted with POs by means of Parent Teachers' Meeting. The college deputed teachers for workshops, seminars, conferences, FDPs etc. to enrich them to attain outcomes while teaching learning in the classes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://silapatharcollege.edu.in/course_outcome.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcome and Course Outcomes are being regularly evaluated by the college through sessional tests twice per semester, end semester examination, home assignment, seminar paper presentation, project works as well as practical examinations. The progress of each student is being recorded by the faculty members throughout the semester and hence remedial

classes have been organized for slow learners. The provision of mandatory online/offline feedback collected from students annually is an important method of measuring attainment level of students in terms of programme, subjects, course and syllabus outcomes and to understand impact of teaching learning process. In the online survey conducted among students on various aspects of POs and COs, 88.7% reported that they have visited POs/COs uploaded in the website, 88.2% and 91.6% rated highly on applicability/relevance of courses to real life situation and career advancement opportunity of their syllabus respectively. Moreover, 86% students reported that their course improved their ICT knowledge and 89.6% students reported that course developed their language and communication skill. The placement of students, progress of them towards higher education and qualification of various state and central govt. examinations are salient landmark to assess Programme Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://silapatharcollege.edu.in/course_outcome.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

121

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://silapatharcollege.edu.in/annualreports.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://silapatharcollege.edu.in/feedback_report.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

27

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Silapathar College wishes to have a sound and constructive relationship with the society at large. The students and teachers of the college have participated in various NSS camps, workshops and seminars. Students are offered training on extension service and value education, leading to sustainable development. The College conducts studies and extension programmes on the relevance of value education and non-violence through NSS, department of the College and various committees. It has been trying to involve its alumnus, NGOs and other agencies for the development of the area by weaving a well knit college neighbourhood network. The area, where the college is located is a flood prone area and is subjected to floods every year. The college provides relief and other amenities to the victimized through its NSS wing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

350

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute is located in the center of Silapathar town of the Dhemaji District of the State of Assam. The institute is set on an 11.4182 acres green campus with adequate academic and administrative buildings and infrastructure for sports cultural, gymnasium, and yoga activities.

Physical facilities for Academic activities:

- The Institute has a total of 29 classrooms out of which
 - 2 rooms are smart classrooms
 - 7 rooms are ICT enabled
 - All the classrooms have Wi-Fi facility

- All the Departments have separate rooms and Desktop Computers.
- CCTV cameras are installed in each building.
- All five Departments of science and the Education Department have separate laboratories.
- There are a total of 79 Computers in the institute out of which 55 are available for academic purposes.
- Other Physical Facilities:
- 01 Computer Lab equipped with digital board
- 01 Conference hall (virtual classroom)
- 01 language Lab. To enhance the communication skills of the students.
- 01 Day care center for the babies of faculty and staff members
- 01 Examination center merged with Vice-Principal Office
- 01 canteen for the service of staff and students
- 01 Girl's Hostel with a capacity of 51 boarders
- Separate Common Rooms for Boys and Girls
- 01 common drinking water facility and water purifiers in all buildings
- Ramps and Toilets for differently able persons
- 01 Large and 02 Portable/Mini Generators for uninterrupted power supply
- 02 Xerox machines
- Solar panels for streetlights
- 02 Parking facilities for cars/bikes and 01 cycle stand
- 03 Amplifier sets and 03 podiums
- 01 Digital Camera

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities

- 01 Indoor Stadium
- 02 Badminton Courts
- 02 Table-Tennis Courts
- 01 Yoga and Meditation Centre
- 01 Fieldfor Outdoor sports
- Football ground
- Cricket ground
- Kabaddi court
- Volleyball court
- Ground for Athletics

Cultural Facilities:

The College has a Cultural Cell that encourages the students to practice traditional art forms such as Music, Dance, Poetry, etc. The Institute is well equipped with an Auditorium for cultural activities with a seating capacity of 300 people. The institute provides instruments for classical, modern, and folk songs.

Gymnasium:

The gymnasium is well equipped with modern exercise machines like Motorized Treadmill, Cross Cables, Smith Machine, High Lat Pulley, Leg Press, Leg Extension Machines, Dumbbells, and barbells, etc to promote better physical health among students, teachers, and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.1.3(Main+Additional).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.08

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Silapathar College library is automated with the SOUL3.0 software from 2020, provided by INFLIBNET Centre. The library management software give a user friendly interface for delivering timely services to the users. FEATURES:

- Full versions support 80000 records.
- Easy to generate various reports.
- Supports barcode.
- Printouts in desired format.
- Membership card, book card, spine label etc. can be generated.
- Easy to find out the status of the records (OPAC).

- Multi user facility.
- Member photo support.
- ISBN support for book accession.
- UNICODE based multilingual support.
- Supports data exchange through ISO-2709.

VARIOUS SECTIONS IN LIBRARY:

- General Reference section
- Periodical section
- Newspaper section
- Return and Issue counter
- Section for online book search
- UGC Network Resource Centre (INFLIBENT-N-LIST, DELNET)
- Book Section
- Reading hall for students and teachers.

The Library currently has 15635 books for the use of students and teachers and subscription of a number of journal and magazines both in online and offline mode. The library also organises time to time orientation programs about the online and offline resources of the Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://silapatharcollege.edu.in/upload/file/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

. 31548

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has the following IT facilities and infrastructure for Internet connectivity:

- 100Mbps railwire Broadband.
- Jio lead line
- The Whole campus is Wi-fi enabled including classrooms
- There are Six Routers within the Campus
- The campus has 79 computers.
- The Computer lab has 2 servers and there are 20 monitors connected to those servers through LAN
- There is an online portal for students to submit any kind of grievance which is protected by login through OTP
- The Library store question papers in the D-Space Database
- Google Classroom and Zoom are used for virtual classroom

experiences

- The website provides interface for conducting online classes and store records
- There are 32 CCTV cameras within the campus for surveillance
- The whole admission process and registration is done through online mode
- The College website is maintained by SS technology, a third party Tech. firm and is monitored by the IQAC and a website management committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.3.1.pdf

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

19.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-integrated internal policies and procedures for the purchase, and maintenance of physical, academic, and support facilities like the laboratory and library. The college has a purchasing committee which is constituted by the Principal. This committee looks after the maintenance and utilization of physical facilities before approval by governing body. For the utmost effectiveness of academic purposes and goals, the college authority constitutes an Academic Committee comprising the Vice-Principal (Academic), all the Head of the Departments, the IQAC Co-ordinator, the librarian, and a few members of the teaching faculty. The academic committee also is responsible for the preparation of the academic calendar, prospectus, internal examinations, etc. Various resources inside the campus can be mobilized within the campus for optimum utilization. Such mobilization can take place through guidelines clearly mentioned in "Handbook of Institutional usage and maintenance. The institution signed Mou with a nearby farm for the maintenance of its Electrical and IT infrastructure. Laboratories are maintained by the respective department heads. The college website is maintained by SS technology under the supervision of the website management committee and IQAC. Maintenance of physical facilities like cleaning, power supply, water supply, etc are maintained by 4th-grade employees and a proper log book is maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://silapatharcollege.edu.in/upload/file/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1124	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
3	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

356

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

604

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Silapathar College Student Union is the only bonafide student's organisation in the College. The main aim of this body is to protect and promote the issues of the student's community. It plays a very important role in conducting various activities of the college. It organises Annual Sports Week which included various competitions like literary, quiz, debates, cultural, athletics, gymnastics etc. It also observes events like Freshman Social, Teacher Day, Saraswati Puja, Independence Day, Republic

Day etc. The SCU also publish the College magazine, actively participates in prevention of Anti-Ragging in the College Campus, participation through NSS, ECO etc. It also offers suggestions to the administrative machinery of the college for improving the facilities of the students through involvement in different in-house committees of the college. The President and Secretary of the students union is the active member of the IQAC, Project Monitoring Unit (RUSA), Anti Ragging Committee, Gender Sensitization and Complaint Committee for Sexual Harassment, Grievance and Redressal Cell, SC/ST/OBC/MOBC Cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

70

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an alumni association to network and collaborate with the past students which is registered under the society act. The authority and Governing Body is in touch with the former faculty members of the college. It plays a very important role in

contributing towards the development of the college. The Alumni Association organises many activities both inside and outside the college campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with a focus on the rich multicultural milieu of the land. **Mission:** Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate, and charitable human resources motivated by sublime humane values. Vision Mission statements of the College are translated into reality by the hard work and best practices followed by all the stakeholders, Academic upliftment, and necessary competence to the growing generation enabling them to avail employment opportunities so as to keep pace with the present day ' world of work', promotion of women education, etc. are the major contributions addressed by the vision mission. The onus of the college is to throw light on modern education to help in developing efficient human resources. However, its objective is not only to impart quality education to the youth which would enable them to step forward, compete and withstand the rigorous of time but also to keep open all the windows for humane values.

It also attempts to ensure all-round academic and intellectual development of the students by incorporating the concept of purity of knowledge.

File Description	Documents
Paste link for additional information	https://silapatharcollege.edu.in/about.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the institution believes in discipline and punctuality which is exemplified by all members of the institution through its action. The Principal in consultation Governing Body of the college leads in formulating all action plans which in turn, are incorporated into the institutional strategic plan. The administrative function of the college is decentralized. The Head of the Department is entrusted with the responsibility to prepare the department's plan and academic routine. The office of the Vice-Principal in the monitoring cell of the daily classes and other academic activities. The College runs according to the Assam Provincialised College Management and Dibrugarh University Rules. The College has an efficient co-coordinating & monitoring mechanism, The Governing Body is the supreme monitoring committee. Besides, there are various committees to deal with and coordinate different activities of the college. The Committees are: 1) Academic Planning Committee, 2) Admission Committee, 3) Development Committee, 4) Purchase Committee, 5) Construction Committee 6) Disciplinary Committee 7) Grievance Redressal Committee 8) Hostel Management Committee 9) Library Advisory Committee 10) IQAC, 11) Career Counselling Cell 12) Research Committee 13) Canteen Committee, 14) Project Monitoring Unit, RUSA 15) SC/ST.OBC/MOBC/Minority Cell, 16) Gender Sensitization and Complaint Committee for Sexual Harassment 17) Anti Ragging Committee 18) Planning Committee, etc.

File Description	Documents
Paste link for additional information	https://silapatharcollege.edu.in/about.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has identified the broad aim of the Perspective Plan as follows:

1. To ascertain that the students succeed in equipping themselves with the knowledge that would help them face more significant challenges in future.
2. To emerge as a model college for quality education.
3. To create an enabling academic environment for students embedded with sincerity, discipline and commitment.
4. To acquire better grades in all future quality assessment exercises from time to time.
5. To organize extension activities for community development focusing on civic responsibilities, social awareness, value-based education and environment-related issues.

The institutional Strategic plan is effectively deployed under the following heads:

- CURRICULAR ASPECTS
- LEARNING RESOURCES
- INFRASTRUCTURE UP-GRADATION
- STUDENT SUPPORT AND PROGRESSION
- RESEARCH AND EXTENSION ACTIVITIES
- GOVERNANCE, LEADERSHIP AND MANAGEMENT
- BEST PRACTICES

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Silapathar College is governed by the Higher Education Department (DHE) of Assam which has the responsibility to take care of all the colleges in the state of Assam. The Appointment and service rules of the institution are totally guided by the Director of Higher Education (DHE), Assam. However, the administration of Silapathar College is the responsibility of the Principal who is directly accountable to the Department of Higher education, Assam. SPC has an organizational chart that has a distinctive structure to take care of academic and administrative activities. Principal The Principal is involved in overlooking the implementation of plans of the College like Recruitment of various Teaching and Non-Teaching positions (Regular/contractual), Service matters of the various Faculty and Non-Teaching employees (Regular/Contractual) of the Institute, Maintenance & upkeep of Service records of all the employees of the Institute are looked after by the Principal. Apart from this the Principal also forms various committees at the beginning of the year and is assigned the tasks according to the institutional plans, for the curricular activities that enhance the overall development of students. Committees' like- Admission Committee, Purchase Committee, Construction Committee, Anti Ragging Cell, Research Committee, Hostel Committee, Library Committee, Finance Committee, Planning Committee, Disciplinary Committee, Examination Committee, etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://silapatharcollege.edu.in/upload/organograph_slp.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college takes numerous steps to ensure the well-being of its workers, both teaching and non-teaching. The interventions fall under financial, supportive, academic, and other categories.

Employees Welfare Policy Document:

The policy describes the facilities and procedures offered for the well-being of the college's teaching and non-teaching personnel.

Welfare Measures for financial benefits:

The college provides various schemes of the Govt of Assam, such as a Group Insurance Scheme (GIS), Provident Fund, Pension & New Pension Scheme, and Gratuity, to its employees to help them

maintain a stable financial situation after retirement.

Supportive Measures:

The college provides all leave facilities as per Govt of Assam.

Measures for Academic & Intellectual Development:

The College regularly hosts workshops and training sessions to benefit its staff members under IQAC. In addition to IQAC, other cells and bodies also routinely host seminars, workshops, faculty development programmes, administrative skill development programmes, etc

Infrastructural and Canteen Facilities:

The College provides all modern facilities to its teaching and non-teaching staff. The canteen provides refreshments and meals at a reasonable price to teaching and non-teaching staff.

Healthcare facilities:

The college has a health check-up unit with all the primary health care facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Students' Feedback Analysis system appraises the effectiveness of the teaching and non-teaching staff. The online feedback form allows students to provide anonymous feedback about their teachers/non-teaching staff. These forms are examined by the IQAC, who then submits a report to the principal. The principal counsels the teaching and non-teaching personnel and urges them to enhance their performance in circumstances where laxity or lacunae are seen to provide better services. The performance of those teaching and non-teaching staff members who did poorly in the student feedback is constantly monitored. The Students' Feedback Analysis system appraises the effectiveness of the teaching and non-teaching staff. The online feedback form allows students to provide anonymous feedback about their teachers/non-teaching staff. These forms are examined by the IQAC, who then submits a report to the principal. The principal counsels the teaching and non-teaching personnel and urges them to enhance their performance in circumstances where laxity or lacunae are seen to provide better services. The performance of those teaching and non-teaching staff members who did poorly in the student feedback is constantly monitored. The annual performance indices of the teaching staff are taken into account when promoting teachers to higher grades. The evaluation of teachers for promotions is based on their annual performance in three categories: teaching, learning, and evaluation-related activities (Category I), cocurricular, extension, and professional development-related activities (Category II), and research, publications, and academic contributions (Category III).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. The College appoints a Govt. Internal Auditor through its G.B of the college for auditing the accounts. The Internal Audit is entrusted with the job of checking the payments, approvals, and compliance with rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST, etc are checked by internal auditors. The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances. The Internal Audit is conducted annually to ensure timely and proper deposit of statutory dues, budgetary control, compliance of sanctions and approvals, check for any payment irregularity, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Silapathar College maintains and follows well-planned strategies for the mobilization of funds and the optimal utilization of resources. The following are the major source of institutional receipts/funding:

- Students Fee
- State Government
- UGC
- RUSA
- Various government and Non-Government agencies sponsor seminars and workshops.
- MP/MLA/MAC Development Fund

Utilization of Fund

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and nonrecurring

expenses.

- The Purchase Committee seeks quotations from various vendors for the purchase of Lab equipment, computers, books, etc.
- The Institutional Project Monitoring Unit, RUSA seeks quotations from various vendors for the purchase of building materials, equipment, computers, etc related to RUSA works.
- Regular internal audits are conducted by the Govt. auditor to ensure that the mobilization of the fund is being done properly.

Resource Mobilization Policy and Procedure

- The annual budget is prepared before the beginning of the

financial year by the Principal along with the finance committee and purchase committee.

- The institutional budget includes recurring expenses such as the salary of contractual staff, electricity, internet charges, stationery, examination cost, and other maintenance costs.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities, alumni meetings, etc.
- The College Virtual Classroom and Language Lab are utilized for workshops, seminars, and other public meetings. The Multi-Purpose Gymnasium and Indoor Stadium are made available for students, faculty, and staff of the college.
- The College infrastructure is utilized as an examination center for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the College has taken strategic strides to become a leading institution by imparting quality education. It has an integrated framework for quality assurance of the academic and administrative activities. The IQAC of the College holds staff meetings to review the various affairs and activities related to academic and administrative matters of the College. The institution has under taken Academic Audit, Green Audit and energy audit. The IQAC has conducted nos. of workshops, seminars, Short term Courses as well as faculty development programme. The College has an Academic Committee for the review of the teaching-Learning process. The Examination Committee formed as and when needed, looks after the examination and evaluation process. All these committees are coordinated by IQAC of the College. The IQAC also collects, maintains, analyses documents and prepares the Annual Report of the College. It also analyses the feedback received from the students, teachers and employees and inform the concerned authority about its outcome for further improvements.

File Description	Documents
Paste link for additional information	https://silapatharcollege.edu.in/aboutiqac.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has its own institutional mechanism to continuously review the teaching- learning process. The College has an Academic Planning Board for the review of the teaching- learning process. The Examination Committee formed as and when needed, looks after the examination and evaluation process. All these committees are coordinated by IQAC of the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://silapatharcollege.edu.in/annualreports.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has always given priority to gender equity and has taken various initiatives to highlight the sensitive issue on public platforms. Some of the measures are

1. Organisation of awareness programs/Extension activities on Gender sensitive issues inside as well as outside the campus.
2. The college yearly published ISSN Journal "The Second Sex" where gender related topics are discussed elaborately.
3. The "Women Studies" has also been introduced as an "Add On" course by the Department of political science, Silapathar College
4. Participation of students in various sports activities irrespective of Gender such as Volleyball, Long jump, high jump, javelin throw etc.
5. Gymkhana, Yoga and Meditation center is accessible to all
6. The institute has 32 CCTV cameras installed for the safety and security purpose.
7. Three incinerators and two napkin vending machines are placed at different locations.
8. Day care center facility is available.

File Description	Documents
Annual gender sensitization action plan	<p>(1). Awareness programme on eradication of superstition beliefs like witch hunting etc. on 1st December 2021 at Utopian Academy, Silapathar. (2). Observation of National Girl Child week 2022. (3). Observation of National Girl Child Day on 24.01.22. (4). Observation of International Women Day on 08.03.2022. (5)Awareness Program on Menstrual Hygiene and Sanitary Napkin Distribution on 10.03.2022 by Department of Chemistry and Mathematics.</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p>a. Safety and Security- The institute has 32 CCTV cameras installed for the safety and security purpose, Girls hostel is within the campus. (b) Counselling- Formation of "Gender Sensitization and complain committee for sexual harassment". Where matters related to the protection of women's rights are discussed on open platforms. Further proper counselling and actions are also taken in matters related to women's protection. (c) Common room- Separate Girls' and boys' common rooms are there with proper facilities. (d) Day care center is there for young children. (e) Other facilities- Gymkhana, Yoga and Meditation center is accessible to all. Three incinerators and two napkin vending machines are placed at different locations.</p>
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several methods for the waste management

Solid/Liquid Waste:

1. Dry/wet/Biodegradable/non-biodegradable dustbins are placed at different locations.

2. The collective dry wastes are dumped temporarily in a large bin from where waste is picked up by municipal vehicles timely.

3. Vermi-compost units to manage organic waste

4. Proper drainage system

5. Soak pits are available in toilets

6. Sinks of all the laboratories are connected through pipes to a closed tank which is dug 4 feet below the ground level. Mild reagents or chemicals are diluted with water and thrown into the sink.

7. To reduce plastic consumption, the institute has avoided the use of plastic in almost all gatherings, meetings, etc.

Biomedical waste: Incinerators are installed for the disposal of sanitary napkins.

E-waste:

1. Frequent maintenance, immediate repairing of appliances. 2. Non-repairable items are dumped temporarily at the dumping bin and later on disposed of to the municipality collection van.

Hazardous Chemicals:

1. Hazardous Chemicals (From laboratories) are diluted and

throughout into a cemented ring filled with sand. Towards the bottom of the ring solid pipe is connected directly to the tank. The sand inside the ring is changed periodically.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,	

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Being located in an area with diverse cultural habits, the institute always gives priority to provide an environment where every religion, language, people from different economic background gets equal respects..

1. Cultural activities during college freshman social, college week and on different events focus on the cultural diversity of the region. This helps stakeholders from different communities to know each other, their cultural values etc.
2. Involvement of students in flood relief camp, blood grouping camp would help them to develop good human values.
3. Conduction of field study or educational tour by different departments with an aim to study the socio-economic study of different communities would certainly help the students to know the community, its practices, culture etc more closely.
4. The introduction of "Social Work" as an 'Add On' course by the college would enable build concern on social values.
5. The Department of Botany, Silapathar College, Silapathar organised a programme on "Training On Mushroom Cultivation" among different Self Help Group (SHG) in order to sensitise the local community about the importance and potential uses of Mushroom which would help them to improve their socioeconomic status.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute has always tried to aware its stakeholders about their duties, rights etc. to make them responsible citizens.

1. The institute celebrates festivals of national importance such as Independence Day, Republic Day, National Unity Day to develop a feeling of nationalism among the stakeholders.

2. Observation of National Constitution Day, Human Rights Day and National Voters Day to make the stakeholders aware of their rights, duties and their responsibilities as a citizen of India.
3. Display boards on road sign, importance of cleanliness, save water, save power etc and observation of road safety week would make stakeholders a bit more responsible citizen.
4. Adopting "No Vehicles No Pollution" once in every month shows the concern of the institution toward the low carbon emission.
5. The Handbook of professional ethics are available where duties of each stakeholder are discussed in details.
6. Frequent observation of cleanliness drive, and plantation drive increases the concern for the environment.
7. Popular talks by ACS, AFS, Magistrate, etc, and their life journey would motivate the students to work hard and inspire them to develop more dedication towards society.
8. The introduction of "Human Rights in Everyday Life" as an 'Add On' course would enable students become more conscious citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Silapathar College regularly celebrates national and international commemorative days, events, festivals like:

1. The college celebrated World Environment Day on 05/06/2021
2. Rabha Divas was observed on 20th June 2021
3. Observation of International Yoga Day on 21st June 2021
4. Independence Day was celebrated on 15/08/2021
5. Observation of NSS Day on 24th September 2021
6. Rastriya Ekta Diwas was celebrated on 31/10/2021
7. Observation of National Constitution Day on 26/11/2021
8. Observation of World Aids Day on 1st December 2021
9. World Soil Day of 05/12/2021 was celebrated on 06/12/2021
10. Observation of Human Rights Day on 10/12/2021
11. Observation of National Mathematics Day on 22nd December 2021
12. Observation of National Youth Day on 12/01/2022
13. Girls Child Day was observed on 24.01.22
14. Observation of National Voters Day on 25.01.2022
15. Observation of Republic Day on 26th January 2022
16. Observation of World Wetland Day on 2nd February 2022
17. Observation of World Wild Life Day on 3rd March, 2022
18. Observation of International Women Day on 08.03.2022
19. Observation of National Science Day on 28/02/2022
20. Observation of World Water Day on 22nd March 2022
21. Observation of Bihu Festival on 30/04/2022
22. Observation of World Environment Day on 5th June 2022
23. Observation of Rabha Divas on 20th June 2022
24. Observation of International Yoga Day on 21/06/2022
25. Observation of birth anniversary of S.R. Ranganathan on 12/08/2022
26. Independence Day was celebrated on 15/08/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice No.1 : Student Adalat

Practice No. 2: We the First Scheme.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Silapathar College has been continuously working in various areas where it is distinctive from the other institutions so far its vision, thrust and priority are a concern. One of such distinctive feature is collective efforts of college fraternity towards enlightening its neighbourhood community through extension and outreach activities. In the session 2021-22, the college undertakes following extension activities:

1. Department of Assamese organized one day voluntary service to the 'Mental Illness Treatment Camp' in association with NGO- Socio-Economic Department Organization, Dhemaji
2. On the occasion of Iconic Week (4th-10th October, 2021) "Azadi Ka Amrit Mahotsav", the Eco Club of Silapathar College organised a plantation drive at "Panchawati Medok Swarani Jatiya Vidyalaya" on the theme "eco system

restoration".

3. Silapathar College organized a series of awareness programmes on "Eradication of Superstitious Belief" under "SANSKAR" Manuhe Manuhar Babe supported by the Assam Science, Technology and Environment Council (ASTEC), Department of Science and Technology, Govt. of Assam, in "Silapathar Town Primary School at Utopian Academy.
4. The NSS Volunteers of Silapathar College distributed free 1000 self made mask for poor peoples and school going children in our local area on 1st December, 2021.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Silapathar College has identified the following plans of action for the next academic year:

- 1.Re-accreditation of the college for 3rd cycle by NACC by 2023.
2. To facilitate continuous up-gradation of knowledge and use of technology by both the students and teachers.
4. To encourage faculty to apply for more Research Projects
5. To organize National Seminars/Workshops.
6. To encourage students to take up national/state-level competitive examinations.
7. To direct students to participate in programs like summer internships, minor projects, etc.
7. To create awareness and initiate measures for protecting and promoting an environment
8. To create an atmosphere for the holistic development of students, faculty members, and Support Staff.
9. To motivate faculty members for the FDP programs.

10. To involve students and staff in the community development of the region.

11. To take measures for alternative income generation of the institute.