



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		SILAPATHAR COLLEGE
• Name of the Head of the institution	Dr. Lakhi Nath Pegu	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9435534268	
• Mobile No:	9101241341	
• Registered e-mail	silapatharcollege@gmail.com	
• Alternate e-mail	rajupegu.2014@gmail.com	
• Address	Silapathar	
• City/Town	Silapathar	
• State/UT	Assam	
• Pin Code	787059	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	Mr. Raju Pegu				
• Phone No.	9101821277				
• Alternate phone No.	9707601641				
• Mobile	9707601641				
• IQAC e-mail address	rajupegu.2014@gmail.com				
• Alternate e-mail address	rajupegu.2014@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.silapatharcollege.edu.in/aqar.php				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://silapatharcollege.edu.in/upload/dvv/Academic%20Calendar-%202020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.00	2005	28/02/2005	27/02/2010
Cycle 2	B	2.62	2015	15/11/2015	14/11/2020
6.Date of Establishment of IQAC			24/05/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Sociology	Seminar	ICSSR	2020	175000	
Physics	IPR	ASTEC	2021	15000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1) A National Webinar on "Exploring New Education Philosophy in the context of Crisis" was organized by IQAC in association with the Department of Philosophy on 6th August 2020. Dr. Pranjali Buragohain, Assistant Professor, Department of Education, Dibrugarh University, the Resource Person of the webinar delivered a talk on the said topic. Mr. Debojit Hazarika, Assistant Professor, Department of Philosophy. 2) The IQAC, Silapathar College in collaboration with the Department of History organized a National Webinar on "Trends in Historical Research: Before and After the Pandemic" on 07/08/2020. Eminent Speaker Dr. Anindita Ghosal, Associate Professor and Head of Department of History, Diamond Harbour Women's University, Kolkata, West Bengal, the Resource Person of the Webinar delivered a lecture on the said topic. Dr. Lal Hirlmoi Hrangchal was the coordinator of the program. 3) A National Webinar on the topic "The MISME Sector during Post Pandemic Indian Economic: Its Problems and Prospects" was organized by IQAC in collaboration with the Departments of Economics on 10th August 2020. Professor Deb Kumar Chakraborty of the Department of Economics, Dibrugarh University graced the webinar as Resource Person. Mrs. Anindita Chakravarty, Assistant Professor, Department of Economics coordinated the program. 4) A National Webinar on "Education at the time of the Pandemic: Seeing Beyond the Techno-Managerial Solution" was organized by the IQAC in association with the Department of Sociology on 10/08/2020. Professor Avijit Pathak, CSSS/SSS, JNU, New Delhi was the speaker of the webinar. Dr. Nabanita Baruah was the coordinator of the webinar. 5) On 11th August 2020 the IQAC in collaboration with the Department of Political Science organized a</p>		

National Webinar on "Social Exclusion and Inclusions in India: Theoretical Concerns and Field Experiences".Dr. Padam Nepal, Associate Professor, Department of Political Science, St. Joseph's College, North Point, Darjeeling graced the occasion as a Resource Person where he highlighted various issues of Social Exclusions and inclusion in India. Mr. Nabin Ch. Kardong, Associate Professor, Department of Political Science was the coordinator of the webinar.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

NAAC

Plan of Action	Achievements/Outcomes
1. Recruitment of Assistant Professors for the Science Stream.	15 nos. of Assistant Professors have been recruited in the department of Physics, Chemistry, Mathematics, Zoology and Botany
2. Introduction of Three Months Certificate Course in the Department of Assamese, Economics, Education, English, Philosophy, History, Political Science, Sociology, Physics, Chemistry, Mathematics, Zoology and Botany	The Three Months Certificate Course has been introduced on Mushroom Cultivation, Basic Instrumentation Technique, Introduction to C Programming, Office Automation, Domestic Electrical Wiring, Aquarium Fabrication and Maintenance, Proof Reading, Entrepreneurship Development, Teaching of Technique, Spoken English and Personality Development, Tourism in North East India: Historical Dimension, Social Work, Women Studies, Basic of Latex and Human Rights in Everyday Life
3. National Webinar to be organized by Every Department.	National Webinars were organized by the Department of Assamese, Economics, English, Education, Philosophy, Sociology, History and Political Science
4. Seminar to be organized by the Department of Sociology.	Two- Day National Seminar on
5. Seminar to be organized by the Department of History.	Seminar proposal have been accepted for funding by ICHR.
6. To Up-date and design a dynamic College Website.	College website has been up-dated.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body of the College	25/02/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	02/03/2022

Extended Profile**1. Programme**

1.1	195
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	467
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	500
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	113
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	39
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	40
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	5572790
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College has clearly defined visions and missions and these are made known to all students, teachers, staffs, and stakeholders through the "Annual College Prospectus", college's official website, College Buletin (The Wisdom), and other publications. The College strictly follows the academic calendar suggested by the affiliating University. The schedule of teaching and examinations in colleges are conducted in a planned manner guided by Academic Calendar. All the departments under the guidance of experts prepare course plans to conduct courses inefficient manner. The academic committee of

college reviews the academic progress in consultation with Heads of Departments. The University prepares academic calendar of theyear which college adopts with institutional specific modifications along with daily class routine for successful implementation of curriculum. The University prepares syllabus of all courses indicating a division of marks for each unit and no. of lectures to be delivered. The faculty members of college are advised to carefully consider at least three crucial decisions- what to teach and how to ensure that students are learning what is being taught. Every department arranges seminars, group discussions, home assignments, etc. Moreover, the college provides models, LCD projectors, interactive boards, PPT presentations, etc. to boost the teaching process. Int

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1xG0d47gX7b2HXjZEKvH_45cGk3Jji3AE/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Academic Committee prepares the academic calendar at the very beginning of the academic session in consonance with the academic calendar of Dibrugarh University. The schedule of teaching and examinations in the college is conducted in a planned manner guided by the academic calendar. All the departments under the guidance of experts prepare a "Teaching Plan/ Course Plan" to conduct the course in an efficient manner. Learning activities at individual and group levels are integrated into the system so that students are optimally involved in the assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods, namely- Unit tests, Sessional Tests, Student Seminars, Group Discussions, and Home Assignments. Moreover to inculcate rational and critical thinking competitions such as debate, essay writings, poster makings etc. are arranged within the college campus among the students. Apart from that students are encouraged to participate in debating competitions at the state and district level. For inculcating the creative talent of the students, every departments publish departmental wall magazines annually and the college publishes the annual college magazine regularly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

186

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

186

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution strives to inculcate tolerance and respect for all cultures, fostering among the students' strength of mind to undermine discrimination in society in terms of caste, creed, religion, and gender which are ingrained in the curriculum. The curriculum as designed by the university amply integrates cross-cutting issues such as gender, climate change, environmental education, human rights, etc. Moreover, the college promotes patriotism and universal brotherhood through its curriculum transactions. The College has organized national-level seminars/webinars touching on social issues like gender discrimination, ethnic unrest., caste division, etc. Courses offered in the college integrate issues related to gender, environment and

sustainability, human values, and professional ethics. Issues related to environment and sustainability are integrated into courses in Environmental Studies, Zoology, and Botany. Courses that teach human values in its curriculum are Political science, English, and Education. Professional ethics are integrated into the courses of English and Education subjects. The college offers a skilled course in Travel and Tourism. Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Cocurricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

19

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://silapatharcollege.edu.in/fd2021.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

467

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Academic caliber of the students is tested at the beginning of the academic session by most of the departments through a written test before admitting them to their respective Honours courses. The concerned department holds the unit test in the class regularly for periodical assessment of the students in addition to the two sessional examinations. The advanced learners and slow learners of subjects are identified by the concerned faculty based on their performance in unit test and final examinations. They are also identified based on their active participation, involvement and performance in the classroom. Accordingly, subject wise, paper wise strategies are adopted in order to enable them to cope with the programme of their choice. Advanced students are taken care through personal contact with the teachers of the concerning departments for guidance, academically brilliant students are also encouraged to participate in various national level competitive examinations.

Academically poor students are taken extra care of by arranging special remedial classes by the teachers of various departments. Tutorial classes are also arranged for students in daily class routine for improving the academic skills and linguistic proficiency in

various subjects.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
779	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning process at Silapathar College is made student-centric by the use of ICT tools, computer labs, and interactive learning through discussions. computer-assisted teaching-learning method is promoted. Participatory learning activities like the presentation of seminars and assignments/project work, collection of information from the internet, etc are encouraged. Apart from the class seminars the teachers also engage the students in limited tutorial classes in the college, which gives an opportunity for mutual interaction between the teachers and the students.

The College not only focuses on academic excellence but also promotes human excellence, which consists of developing critical thinking, creativity, and scientific temper among the students. The College makes utmost efforts to make the student community rational in all respects throughout their life. To develop rational and critical thinking, debating competitions are engaged within the college campus among the students. Apart from that, students are encouraged to participate in debating and quiz competitions held in the other colleges in the state. For inculcating the creative talent of the students, each of the departments brings out wall magazines and College publishes an annual college magazine regularly. In

addition to these, various competitions including literary, music, extempore speech, mono-acting, dance,

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College offers free Internet access and different audiovisual aids like LCD projectors, laptops, desktops, printers, and interactive boards for effective teaching. Steps have been taken to provide maximum use of all ICT facilities in the college. Local Area Network (LAN) using SOUL software has been installed for automating in-house activities and services of the Library. A Digital High-Speed Copier, Photo Scanner, Barcode Unit, Software, Laser Printers are added for use by all the stakeholders of the college. The College makes use of INFLIBNET N-LIST facility for easy access to e-journals and e-books. The same has been provided free of cost by INFLIBNET. A virtual classroom with video conferencing and a language laboratory have been made available for the benefit of students' community. Moreover, new software has been installed on the college website where the online system is integrated with the teacher's activities/explanations, and students are encouraged to learn and practice through interactive activities. YouTube, Emails, WhatsApp groups, Zoom, and Google classrooms, College websites are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor, and share information. These applications are used to provide online education during the covid-19 situation.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.silapatharcollege.edu.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

38

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The prescribed syllabus of the UG level has streamlined the distribution of marks in internal Assessments to the areas that are to be taken into account. According to that allocation, out of 20 internal marks, two sessionals tests carry 5 marks each (10 marks), 5 marks for regular attendance, and 5 marks for independent learning and communication skills like paper presentation in seminars, group discussions, home assignments, etc. Thus by lessening the scope of subjectivity, transparency in assessing students' overall development is assured. Besides, in the system of internal assessment, all the faculty members of a department are collectively involved. The present system has made a considerable improvement in ensuring transparency in assessing Internal assessments for the overall development of students in behavioral aspects, independent learning, communication skills, etc. This practice has been followed since the inception of the Semester System and now CBCS by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College constitutes an Examination Committee for conducting each examination. All grievances related to university examinations are forwarded to the University by the examination committee of the college. The University has provisions for re-assessment and re-

evaluation of the results. Regarding internal evaluation, the departments concerned promote the redress of grievances, if any. Whenever any case of grievance arises, the HoD of the concerned department will address the issue by discussing the matter with the faculty members of the department. For any issue related to marks of the examinations conducted by the college, the student will be allowed to check his/her answer scripts. He/she will also be given a chance to repeat the exam to the improvement of the score. The entire process is transparent and completed in a time-bound manner efficiently.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Learning outcomes at the UG level have been level stated by the Dibrugarh University. To be a graduate in Honours Course, one has to secure a minimum of 50 marks while in Non-Honours 40. In addition to this, an attempt has been made to foster the desired improvement in personality, leadership quality, behavioral changes, and social commitment among the students through curricular and co-curricular activities. The college has the conviction that a graduate needs to be endowed with certain attributes which include employability, self-reliance, cultural consciousness, and a sense of national and international fraternity. Students and faculty are made aware of such qualities by holding counseling sessions from which the college aims at bringing about among students academic excellence and meaningful marriage of tradition and modernity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to ensure the achievement of learning outcomes of the students, the college has a number of inbuilt strong mechanisms which keep their vigilant eyes on the teaching committee, e-learning, and evaluation process. The committees/boards/cells like Academic Committee, Examination Committee, IQAC, etc. contribute inputs to the overall evaluation of the achievement of learning outcomes of the students. Moreover, the data of students' learning outcomes are collected by the college such as records of the results maintained in the office and the departments. After analyzing them, strengths and weaknesses are identified and planning is prepared to remove weaknesses and sustain quality and they are used for overcoming barriers to learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

113

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.silapatharcollege.edu.in/upload/acalendar/Academic%20Calendar2019-2020.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://silapatharcollege.edu.in/feedbacksession.php>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

15

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes the participation of students in extension activities in order to inculcate civic sense among them to be good citizens. The College regularly conducts extension activities in the

tribal villages, adopted villages, and weaker sections of the societies. These programs aim to connect the Higher Education Institutions with society. This will transform the outlook of the students and inculcate leadership qualities in the youth. Extension activities are carried out in order to make students good administrators, good humans with good moral behavior, and responsible citizens in the future. Such citizens contribute in Nation building process. At the same time, the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS volunteers of the college distributed self-made masks to the downtrodden people during the COVID-19 pandemic.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1QcZWhLxCWWQkphzS8UjV_g0mgq9Q_e8b/edit?usp=sharing&ouid=110726180310525770979&rtpof=true&sd=true
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

685

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a perspective plan and policy for the creation and enhancement of infrastructure facilitating an effective teaching-learning process. The College ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of existing equipment. The Time Table committee plans ahead for all requirements regarding the availability of classrooms/labs classrooms, laboratories, furniture, and other equipment whenever the need arises. DPRs are submitted to RUSA, Assam for allotment of funds and execution of work thereof. Distinguishing features of the College include the following;

The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like the use of PowerPoint presentations, LCD projectors, smart boards, etc. The College provides the basic minimum facilities like wheelchairs and ramps at strategic points in the campus to meet requirements of students with physical disabilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.silapatharcollege.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is not concerned only with the academic activities but also enhances the extracurricular activities of the students. The institution utilizes its resources to provide an apt environment to its students where they are encouraged to take part in sports and extracurricular activities. This ensures a holistic development and an all-round personality. Intra-college events like Annual College Week, Quiz Competitions, Debating Competitions, etc. are organized by the college to encourage students to participate at the National, State, District level, and University levels.. The college believes in the all-around development of its students and encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. An Auditorium with a capacity of five hundred students is used for conducting different types of cultural programs. The College has a Red Ribbon Club and is a movement started by the Government of India in Schools and Colleges through which, students will spread awareness of HIV/AIDS. C. The College has a Multipurpose Gymnasium with state of art facilities, Indoor Stadium. The Multipurpose Gymnasium . Outdoor stadium construction is going on under the aegis of the Government of Assam.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.silapatharcollege.edu.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5572790

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a well-established library. The college issuing Soul 3.0 software and library is fully automated. Library provides OPAC devices to students and faculty members to have access to books by subject, Author, Accession no, and title. The total numbers of books in the library are about 16000 and the number of visitors per day is 50-100. The library has a browsing center, Xerox facility, and four reading rooms for users. The library has also a guidance and counseling cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

54974

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

596

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college upgrades its existing IT facilities as and when required. The interactive board, LCD Projector, Printers, and high configuration PCs were installed in the college. Smart classrooms equipped with an interactive board, LCD projectors, Digital Podium with an inbuilt microphone, and speaker system were installed. The whole college has been made Wi-Fi enabled campus under JIO telecommunication and Railwair connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5572790

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has different levels of mechanisms for maintenance and upkeep of the utilizing physical, academic, and support facilities. It has various committees like- Construction Committee, Academic Planning Committee, Planning Committee, Purchase Committee, Admission Committee, Research Committee, Publication Committee, Anti-Ragging Committee, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

864

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	www.silapatharcollege.edu.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

591

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

591

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students to have student representatives in various administrative, co-curricular activities and extracurricular activities. These representatives act as bridges between principal and students. The Silapathar College "Students' Union" is a representative body of the students' community. It has 15 office bearers. The fund is generated through collection from students at the time of admission and the respective secretary makes the expenditure in consultation with the Teacher- in -Charge. The major activities of the union involve the organization of the Annual Sports Week which includes various competitions like literary, quiz, debates, cultural, athletics, gymnastics, major & minor games, and observance of events like fresher's social, teachers' Day, Saraswati Puja, etc. Apart from this, the students' community are also the members of the Anti-Ragging Committee, Gender Sensitization and Complaint Committee for Sexual Harassment, Grievance Redressal Cell, Internal Quality Cell (IQAC), Project Monitoring Unit, RUSA, SC/ST, OBC/MOBC/Minority Cell, RUSA Construction Committee, and Students Union Election Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association in the College. The members of the alumni association usually meet twice a year. Through the academic and financial contributions, the alumni association occasionally organizes programs that provide a forum for the exchange of ideas among the alumni, the faculty, and the present students. The alumni are also involved in the developmental works of the college by offering funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **D. 1 Lakhs - 3Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with a focus on the rich multicultural milieu of the land.

Mission: Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate, and charitable human resources motivated by sublime humane values.

Vision Mission statements of the College are translated into reality by the hard work and best practices followed by all the stakeholders, Academic upliftment, and necessary competence to the growing generation enabling them to avail employment opportunities so as to keep pace with the present day ' world of work', promotion of women education, etc. are the major contributions addressed by the vision mission. The onus of the college is to throw light on modern education to help in developing efficient human resources. However, its objective is not only to impart quality education to the youth which would enable them to step forward, compete and withstand the rigorous of time but also to keep open all the windows for humane values. It also attempts to ensure all-round academic and intellectual development of the students by incorporating the concept of purity of knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the institution believes in discipline and punctuality which is exemplified by all members of the institution through its action. The Principal in consultation Governing Body of the college leads in formulating all action plans which in turn, are

incorporated into the institutional strategic plan. The administrative function of the college is decentralized. The Head of the Department is entrusted with the responsibility to prepare the department's plan and academic routine. The office of the Vice-Principal in the monitoring cell of the daily classes and other academic activities.

The College runs according to the Assam Provincialised College Management and Dibrugarh University Rules. The College has an efficient co-coordinating & monitoring mechanism, The Governing Body is the supreme monitoring committee. Besides, there are various committees to deal with and coordinate different activities of the college. The Committees are:

1) Academic Planning Committee, 2) Admission Committee, 3) Development Committee, 4) Purchase Committee, 5) Construction Committee 6) Disciplinary Committee 7) Grievance Redressal Committee 8) Hostel Management Committee 9) Library Advisory Committee 10) IQAC, 11) Career Counselling Cell 12) Research Committee 13) Canteen Committee, 14) Project Monitoring Unit, RUSA 15) SC/ST.OBC/MOBC/Minority Cell, 16) Gender Sensitization and Complaint Committee for Sexual Harassment 17) Anti Ragging Committee 18) Planning Committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic plan is effectively deployed under the following heads:

Teaching Learning: The College follows an academic calendar prepared by the college according to the academic calendar of the affiliating university for all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. The College makes all possible efforts to complete the curriculum within the stipulated time frame and calendar. The College tries to shift the teaching-learning process from teacher-centric to student-centric. As such process has been adopted by the college to make the teaching-learning process

more effective: Maintenance of teachers' Diary, Teaching plans are prepared by respective departments in departmental meetings, the college admission procedure is computerized, digital class and language lab has been constructed, use of ICT in the teaching-learning process is engaged, seminars and workshops are organized by various departments, field trips, and excursions are conducted as part of the teaching-learning process.

Research & Development: Research is undertaken inside the academic departments. The College has a research Committee to look after research activities in the college. The College has provisions to grant study leave and special leave to researchers. It also encourages members to undertake research projects with external funding. The college also provides seed money to carry out research activities.

Community Engagement: The College arranges special lectures by experts, community consultation programs, awareness programs and celebrations of national days/festivals, programs to promote value education, patriotism, national integration, social service, and community orientation. The College through NSS, ECO Club, Red Ribbon Club, Women Cell, etc. conducts community programs. Community needs are identified by the participation of faculty members in various community programs. It also allows the neighboring communities to use the college auditorium, a virtual classroom for holding various programs with prior permission from the authority.

Human Resource Management: For Human Resource Management the College aims at strategic goals and to cope with changes in the external environment. The College adopted the policies of transparent appointment of teaching and non-teaching staff of the college, periodic training programs for non-teaching staff, and encouragement to teachers to participate in Orientation and Refreshers Courses as well as Seminars and Workshops.

Library, ICT, and Physical Infrastructure / Instrumentation: The College constantly and continually expands and upgrades the physical infrastructure from its own funds and funds received from RUSA, State Government, and other funding agencies. The Library and E-cater to the needs of all the students. The College is committed to improve the teaching-learning process with modern aids. It has created smart-class rooms with Wi-Fi connectivity, LCD, and projectors with the latest technology.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Silapathar College is governed by the Higher Education Department (DHE) of Assam which has the responsibility to take care of all the colleges in the state of Assam. The Appointment and service rules of the institution are totally guided by the Director of Higher Education (DHE), Assam. However, the administration of Silapathar College is the responsibility of the Principal who is directly accountable to the Department of Higher education, Assam. SPC has an organizational chart that has a distinctive structure to take care of academic and administrative activities. Principal The Principal is involved in overlooking the implementation of plans of the College like Recruitment of various Teaching and Non-Teaching positions (Regular/contractual), Service matters of the various Faculty and Non-Teaching employees (Regular/Contractual) of the Institute, Maintenance & upkeep of Service records of all the employees of the Institute are looked after by the Principal. Apart from this the Principal also forms various committees at the beginning of the year and is assigned the tasks according to the institutional plans, for the curricular activities that enhance the overall development of students. Committees' like- Admission Committee, Purchase Committee, Construction Committee, Anti Ragging Cell, Research Committee, Hostel Committee, Library Committee, Finance Committee, Planning Committee, Disciplinary Committee, Examination Committee, etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1RYaV-H0gSscMndk-1zne9XCWtH4IZSk0/view?usp=sharing
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has a welfare society that helps the non-teaching and teaching employees of the institution in need, both financially and in any other ways.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal reports of teaching and non-teaching staff of the college are annually taken by the authority on multiple activities. The objective of the APAR is to highlight faculty members' roles and performance for the past year and it also summarizes the expectations from the faculty for future development. The APR reflects the details of refresher/orientation course/workshops/ Publications, contributions towards college activity, etc. that the teacher attended during a particular period. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular, and extra-curricular activities. The evaluation of courses taught and an average number of clockworks in a week are computed. Due consideration is given to the evaluation of innovation for the special contributions made by the teachers. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During the appraisal, the teacher is given the opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Feedback received from students is further considered and incorporated into the decision-making process for continuous improvement. Administrative staff members are oriented on all the official procedures like noting, drafting, file and account maintaining, etc. The Performance Appraisal Reports are also compulsory for career advancement. Such reports are sent to the Directorate of Higher Education, Assam for the purpose of career advancement of the teachers. The outcome of such reports is also communicated to the person concerned for necessary action

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. The College appoints a Govt. Internal Auditor through its G.B of the college for auditing the accounts. The Internal Audit is entrusted with the job of checking the payments, approvals, and compliance with rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST, etc are checked by internal auditors. The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances. The Internal Audit is conducted annually to ensure timely and proper deposit of statutory dues, budgetary control, compliance of sanctions and approvals, check for any payment irregularity, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Silapathar College maintains and follows well-planned strategies for the mobilization of funds and the optimal utilization of resources. The Governing Body of the College monitors the effective and efficient use of available financial resources. The process involves various committees of the institute such as the Purchase Committee, Construction Committee, Institutional RUSA Project Monitoring Unit, and Accounts Office. The College has designed some specific rules for fund usage and resource utilization.

The following are the major source of institutional receipts/funding:

- Students Fee
- State Government
- UGC
- RUSA
- Various government and Non-Government agencies sponsor seminars and workshops.
- MP/MLA/MAC Development Fund

Utilization of Fund

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses.
- The Purchase Committee seeks quotations from various vendors for the purchase of Lab equipment, computers, books, etc.
- The Institutional Project Monitoring Unit, RUSA seeks quotations from various vendors for the purchase of building materials, equipment, computers, etc related to RUSA works.
- Regular internal audits are conducted by the Govt. auditor to ensure that the mobilization of the fund is being done properly.

Resource Mobilization Policy and Procedure

- The annual budget is prepared before the beginning of the financial year by the Principal along with the finance committee and purchase committee.
- The institutional budget includes recurring expenses such as the salary of contractual staff, electricity, internet charges, stationery, examination cost, and other maintenance costs.
- The Library Advisory Committee looks after the resources of the Library of the college as well to ensure whether the resources are properly maintained.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities, alumni meetings, etc.
- The College Virtual Classroom and Language Lab are utilized for workshops, seminars, and other public meetings.
- The Multi-Purpose Gymnasium and Indoor Stadium are made available for students, faculty, and staff of the college.
- The College infrastructure is utilized as an examination center for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies were initiated by The IQAC of the institution. The main objective of the IQAC is to plan and execute quality initiatives and evaluate. It follows a systematic calendar for meetings and maintains its proceedings, The Principal of the college in consultation with the IQAC implements various development plans. It conducts workshops, seminars, training and awareness programs, special lectures on quality innovations, etc.

It also collects, maintains, and analyses documents and prepares the Annual Assurance Report (AQAR) and submits it to NAAC.

It also analyses the feedback received from the students, teachers, and employees and informed the concerned authority about its outcome for further improvements.

The College also provides the poor and needy students with financial aid from its own fund. The college also provides a platform for the students to participate in Intra- College and Inter-College level debates, competitions, seminars, etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose anyone as per their will in the respective stream.

The institution also provides training on computer and automation software to the non-teaching staff of the college. The faculty members are allowed to attend training programs of various kinds to keep themselves updated.

File Description	Documents
Paste link for additional information	www.silapatharcollege.edu.in
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has its own mechanism to continuously review the teaching-learning process.

The College has an Academic Committee that reviews the teaching-learning process.

The Examination Committee formed as and when needed, looks after the examination and evaluation process. All these committees are conducted by IQAC of the college.

Structure of Academic Committee:

Composition:

- The Principal (Chairman)
- All the Heads of departments of the College
- IQAC Coordinator
- Librarian

The powers and functions of the Academic Committee are:

- Prepare and approve the College Academic Calendar
- Make regulations regarding the admission of students to different programs of study in the college.

Apart from this, the student's feedback is conducted where students are allowed to give feedback on faculty, teaching-learning process, and evaluation so that the actual picture is ascertained. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

The teachers conduct remedial classes and revision for the students wherever needed.

The institution communicates its quality assurance policies, mechanism, and outcomes to the various internal and external stakeholders through press notification, college bulletins, a prospectus as well as the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://silapatharcollege.edu.in/igac_admin/dashboard.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College believes in gender equality and makes every effort toward gender sensitization. To promote gender equity the college has constituted Gender Sensitization and Complaint for Sexual Harassment Cell led by a senior, confident, and caring female teaching member, Women Cell and Grievance Redressal Cell.

The College has Women Cell, The Gender Sensitization and Complaint for Sexual Harassment Cell which is active not only in offering academic courses on gender issues but also renders extension services by holding popular talks, seminars, symposiums, etc. on gender issues discrimination, economic rights, social status, health and hygiene, female foeticide, workplace, etc. in and outside the college campus in collaboration with different social organizations and institutions. The cell has organized an awareness program in far-flung interior villages so far.

As for inclusion, the college is committed to providing and downtrodden communities, programmes are organized in collaboration with other social organizations in the college to sensitize students and the general public on the human rights of these communities and of women as well.

A Six Months Certificate Course on Women Studies under the Department of Political Science led by Miss Madhusmita Devi, Assistant Professor, Department of Political Science as the Course Coordinator running the course.

The College has separate Girls' Common Room where basic facilities like medical aid, incinerator, etc. are provided.

The female faculty provides counseling to girls regarding their personal hygiene.

File Description	Documents
Annual gender sensitization action plan	An Awareness cum Extension Activity was conducted on the theme "Women in Leadership: Achieving an Equal Future in a COVID-19 World" at Panchawati Medok Swarani Jatiya Vidyalaya, Akajan, Silapathar on 08/03/2021
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	One Student (identity not disclosed) from the BA 1st semester was constantly stalked by an outsider boy for which she was undergoing lots of emotional disturbances. Gradually through personal counselling an attempt has been made to bring back her confidence to fight against the wrong through the usefulness of the legal mechanism during September-December 2021. Besides, the college also have Girls' Common Room Facility for the female students enrolled in any programme of the college

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several methods for the waste management

Solid/Liquid Waste:

1. Dry/wet/Biodegradable/non-biodegradable dustbins are placed at different locations.
2. The collective dry solid wastes are dumped temporarily in a large bin from where waste is picked up by municipal vehicles timely.
3. Vermi-compost units to manage organic waste
4. Proper drainage system
5. Soak pits are available in toilets
6. Sinks of all the laboratories are connected through pipes to a closed tank which is dug 4 feet below the ground level. Mild reagents or chemicals are diluted with water and thrown into the sink. Two outlets are also placed on the top of the tank to release the gas.
7. To reduce plastic consumption, the institute has avoided the use of plastic in almost all gatherings, meetings, etc.

Biomedical waste: Incinerators are installed for the disposal of sanitary napkins.

E-waste:

1. Frequent maintenance, immediate repairing of appliances.
2. Non-repairable items are dumped temporarily at the dumping bin and later on disposed of to the municipality collection van.

Hazardous Chemicals:

Hazardous Chemicals (From laboratories) are diluted and throughout into a cemented ring filled with sand. Towards the bottom of the ring solid pipe is connected directly to the tank. The sand inside the ring is changed periodically.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Provided in the any other relevant information section
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Silapathar College has always been at the forefront of sensitizing

students provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities of the state and the nation. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, Constitution Day, Human Rights Day, Ekta Diwas, etc. promote tolerance and harmony. Institute has a code of ethics for students which has to be followed by each one of them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College regularly conducts activities to generate awareness drives for employees and students to inculcate constitutional values and duties for being responsible citizens. The college strives to equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The college establishes policies that reflect core values. A Code of conduct is prepared for students and staff and everyone should obey the conduct rules. Some of the regularly conducted activities are Series of Awareness Programme on Eradication of Superstitious Belief, Voter Awareness Programme, Constitutional Day, Human Rights Day, International Day of Yoga, Environment Day, Swachh Bharat Abhiyan, Azadi Ka Amrit Mahautsov, World Aids Day, No Tobacco Day, Rashtriya Ekta Diwas, Plantation Drive Programme, Road Safety Awareness Programme, etc. As moral responsibilities toward society, the faculty of the College contributed one day's salary to the C.M relief fund during the COVID-19 Pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Silapathar College regularly celebrates national and international commemorative days, events, festivals like:

- The College Celebrated Independence Day on 15th August, 2020 in a befitting manner.
- The College Celebrated Gandhi Jayanti on 2nd October, 2020
- National Mathematics Day was celebrated on 22/12/2020 by the Faculty of Science.
- The College Celebrated the Republic Day on 26th January, 2021
- The College Celebrated World Wetland Day on 2nd February 2021.
- National Science Day was celebrated on 01/03/2021.
- The Women Cell in collaboration with NSS Unit of the College

celebrated International Women's Day at Panchwati Medok Swarani Jatiya Vidyalay on 08/03/2021.

- World No Tobacco Day on 31st May, 2021.
- The NSS Unit of the College celebrated World Environment Day on 5th June, 2021.
- The College Celebrated the International Day of Yoga on 21st June, 2021.
- The College Celebrated the NSS Day by the NSS Unit of the College on 24th September, 2021.
- Ekta Diwas celebrated on 31st October, 2021 in memory of Saradar Vallabvai Patel.
- Constitutional Day was celebrated on 26th November, 2021.
- World AIDS Day was celebrated on 1st December, 2021
- Human Rights Day on 10th December, 2021 by the Department of Political Science.
- National MathematicsDay was celebrated on 22/12/2021 by the Department of Mathematics.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice No.1 : Student Adalat

Practice No. 02: We the First Scheme.

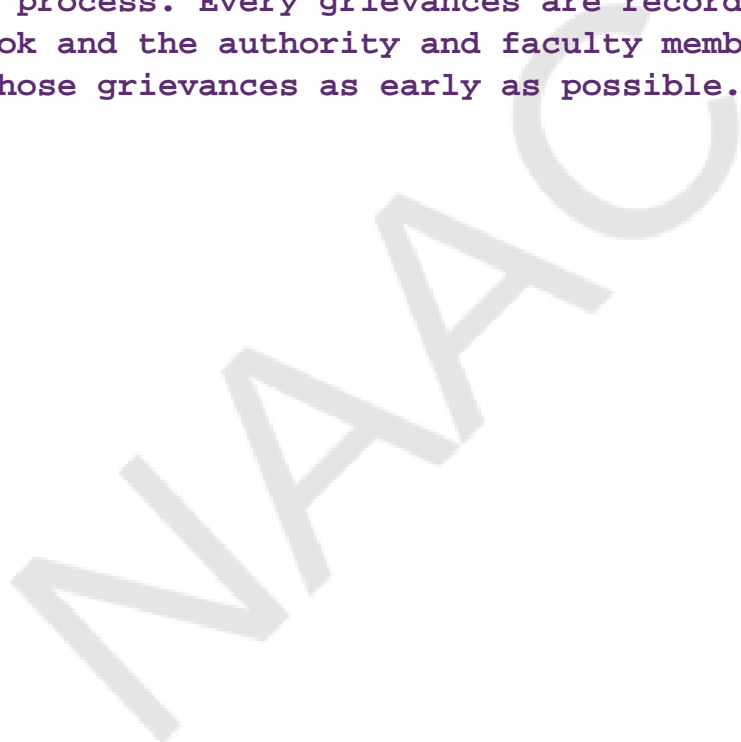
File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

Silapathar College emphasizes on a number of core areas for holistic development of students, faculty members and employees. But to be distinct, it always prioritizes in creating a student friendly atmosphere in the campus so that students' grievances will not overlooked and unheard. In order to doing so, the college authority organizes Students' Adalat from time to time in Auditorium in the presence of the Principal, Vice Principal and all faculty members. In the Students' Adalat, each and every students get equal opportunities to register their grievances towards the authority and teaching learning process. Every grievances are recorded in the record keeping book and the authority and faculty members try their best to sort to those grievances as early as possible.



Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College has clearly defined visions and missions and these are made known to all students, teachers, staffs, and stakeholders through the "Annual College Prospectus", college's official website, College Buletin (The Wisdom), and other publications. The College strictly follows the academic calendar suggested by the affiliating University. The schedule of teaching and examinations in colleges are conducted in a planned manner guided by Academic Calendar. All the departments under the guidance of experts prepare course plans to conduct courses inefficient manner. The academic committee of college reviews the academic progress in consultation with Heads of Departments. The University prepares academic calendar of theyear which college adopts with institutional specific modifications along with daily class routine for successful implementation of curriculum. The University prepares syllabus of all courses indicating a division of marks for each unit and no. of lectures to be delivered. The faculty members of college are advised to carefully consider at least three crucial decisions- what to teach and how to ensure that students are learning what is being taught. Every department arranges seminars, group discussions, home assignments, etc. Moreover, the college provides models, LCD projectors, interactive boards, PPT presentations, etc. to boost the teaching process. Int

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1xG0d47gX7b2HXjzEkVh_45cGk3Jji3AE/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College Academic Committee prepares the academic calendar at the very beginning of the academic session in consonance with the academic calendar of Dibrugarh University. The schedule of

teaching and examinations in the college is conducted in a planned manner guided by the academic calendar. All the departments under the guidance of experts prepare a "Teaching Plan/ Course Plan" to conduct the course in an efficient manner. Learning activities at individual and group levels are integrated into the system so that students are optimally involved in the assessment of their own progress through faculty and peer feedback. Students are assessed by intra-institutional evaluation methods, namely- Unit tests, Sessional Tests, Student Seminars, Group Discussions, and Home Assignments. Moreover to inculcate rational and critical thinking competitions such as debate, essay writings, poster makings etc. are arranged within the college campus among the students. Apart from that students are encouraged to participate in debating competitions at the state and district level. For inculcating the creative talent of the students, every departments publish departmental wall magazines annually and the college publishes the annual college magazine regularly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
2	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
13	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
186	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
186	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution strives to inculcate tolerance and respect for all cultures, fostering among the students' strength of mind to undermine discrimination in society in terms of caste, creed, religion, and gender which are ingrained in the curriculum. The curriculum as designed by the university amply integrates cross-cutting issues such as gender, climate change, environmental education, human rights, etc. Moreover, the college promotes patriotism and universal brotherhood through its curriculum transactions. The College has organized national-level seminars/webinars touching on social issues like gender discrimination, ethnic unrest., caste division, etc. Courses offered in the college integrate issues related to gender, environment and sustainability, human values, and professional ethics. Issues related to environment and sustainability are integrated into courses in Environmental Studies, Zoology, and Botany. Courses that teach human values in its curriculum are Political science, English, and Education. Professional ethics are integrated into the courses of English and Education subjects. The college offers a skilled course in Travel and Tourism. Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the Cocurricular and Extracurricular Activities also. N.S.S. promotes environmental protection through tree plantation and other sustainable development programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

19

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://silapatharcollege.edu.in/fd2021.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

467

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Academic caliber of the students is tested at the beginning of the academic session by most of the departments through a written test before admitting them to their respective Honours courses. The concerned department holds the unit test in the class regularly for periodical assessment of the students in addition to the two sessional examinations. The advanced learners and slow learners of subjects are identified by the concerned faculty based on their performance in unit test and final examinations. They are also identified based on their active participation, involvement and performance in the classroom. Accordingly, subject wise, paper wise strategies are adopted in order to enable them to cope with the programme of their choice. Advanced students are taken care through personal contact with the teachers of the concerning departments for guidance, academically brilliant students are also encouraged to participate in various national level competitive examinations.

Academically poor students are taken extra care of by arranging special remedial classes by the teachers of various departments. Tutorial classes are also arranged for students in daily class routine for improving the academic skills and linguistic proficiency in various subjects.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
779	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning process at Silapathar College is made student-centric by the use of ICT tools, computer labs, and interactive learning through discussions. computer-assisted teaching-learning method is promoted. Participatory learning activities like the presentation of seminars and assignments/project work, collection of information from the internet, etc are encouraged. Apart from the class seminars the teachers also engage the students in limited tutorial classes in the college, which gives an opportunity for mutual interaction between the teachers and the students.

The College not only focuses on academic excellence but also promotes human excellence, which consists of developing critical thinking, creativity, and scientific temper among the students. The College makes utmost efforts to make the student community rational in all respects throughout their life. To develop rational and critical thinking, debating competitions are engaged within the college campus among the students. Apart from that, students are encouraged to participate in debating and quiz competitions held in the other colleges in the state. For inculcating the creative talent of the students, each of the departments brings out wall magazines and College publishes an annual college magazine regularly. In addition to these, various competitions including literary, music, extempore speech, mono-acting, dance,

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

The College offers free Internet access and different audiovisual aids like LCD projectors, laptops, desktops, printers, and interactive boards for effective teaching. Steps have been taken to provide maximum use of all ICT facilities in the college. Local Area Network (LAN) using SOUL software has been installed for automating in-house activities and services of the Library. A Digital High-Speed Copier, Photo Scanner, Barcode Unit, Software, Laser Printers are added for use by all the stakeholders of the college. The College makes use of INFLIBNET N-LIST facility for easy access to e-journals and e-books. The same has been provided free of cost by INFLIBNET. A virtual classroom with video conferencing and a language laboratory have been made available for the benefit of students' community. Moreover, new software has been installed on the college website where the online system is integrated with the teacher's activities/explanations, and students are encouraged to learn and practice through interactive activities. YouTube, Emails, WhatsApp groups, Zoom, and Google classrooms, College websites are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor, and share information. These applications are used to provide online education during the covid-19 situation.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	www.silapatharcollege.edu.in

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

38	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The prescribed syllabus of the UG level has streamlined the distribution of marks in internal Assessments to the areas that are to be taken into account. According to that allocation, out of 20 internal marks, two sessionals tests carry 5 marks each (10 marks), 5 marks for regular attendance, and 5 marks for independent learning and communication skills like paper presentation in seminars, group discussions, home assignments, etc. Thus by lessening the scope of subjectivity, transparency in assessing students' overall development is assured. Besides, in the system of internal assessment, all the faculty members of a department are collectively involved. The present system has made a considerable improvement in ensuring transparency in assessing Internal assessments for the overall development of students in behavioral aspects, independent learning, communication skills, etc. This practice has been followed since the inception of the Semester System and now CBCS by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College constitutes an Examination Committee for conducting each examination. All grievances related to university examinations are forwarded to the University by the examination committee of the college. The University has provisions for re-assessment and re-evaluation of the results. Regarding internal evaluation, the departments concerned promote the redress of

grievances, if any. Whenever any case of grievance arises, the HoD of the concerned department will address the issue by discussing the matter with the faculty members of the department. For any issue related to marks of the examinations conducted by the college, the student will be allowed to check his/her answer scripts. He/she will also be given a chance to repeat the exam to the improvement of the score. The entire process is transparent and completed in a time-bound manner efficiently.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Learning outcomes at the UG level have been level stated by the Dibrugarh University. To be a graduate in Honours Course, one has to secure a minimum of 50 marks while in Non-Honours 40. In addition to this, an attempt has been made to foster the desired improvement in personality, leadership quality, behavioral changes, and social commitment among the students through curricular and co-curricular activities. The college has the conviction that a graduate needs to be endowed with certain attributes which include employability, self-reliance, cultural consciousness, and a sense of national and international fraternity. Students and faculty are made aware of such qualities by holding counseling sessions from which the college aims at bringing about among students academic excellence and meaningful marriage of tradition and modernity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to ensure the achievement of learning outcomes of the students, the college has a number of inbuilt strong mechanisms which keep their vigilant eyes on the teaching committee, e-learning, and evaluation process. The committees/boards/cells like Academic Committee, Examination Committee, IQAC, etc. contribute inputs to the overall evaluation of the achievement of learning outcomes of the students. Moreover, the data of students' learning outcomes are collected by the college such as records of the results maintained in the office and the departments. After analyzing them, strengths and weaknesses are identified and planning is prepared to remove weaknesses and sustain quality and they are used for overcoming barriers to learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

113

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.silapatharcollege.edu.in/upload/acalendar/Academic%20Calendar2019-2020.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://silapatharcollege.edu.in/feedbacksession.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
16	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
18	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	

The institution promotes the participation of students in extension activities in order to inculcate civic sense among them to be good citizens. The College regularly conducts extension activities in the tribal villages, adopted villages, and weaker sections of the societies. These programs aim to connect the Higher Education Institutions with society. This will transform the outlook of the students and inculcate leadership qualities in the youth. Extension activities are carried out in order to make students good administrators, good humans with good moral behavior, and responsible citizens in the future. Such citizens contribute in Nation building process. At the same time, the needs of the society and the needs of the downtrodden sections are fulfilled. The NSS volunteers of the college distributed self-made masks to the downtrodden people during the COVID-19 pandemic.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1OcZWhLxCWWQkphzS8UjV_g0mqg9Q_e8b/edit?usp=sharing&ouid=110726180310525770979&rtpof=true&sd=true
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

685

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a perspective plan and policy for the creation and enhancement of infrastructure facilitating an effective teaching-learning process. The College ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, working condition of existing equipment. The Time Table committee plans ahead for all requirements

regarding the availability of classrooms/labs classrooms, laboratories, furniture, and other equipment whenever the need arises. DPRs are submitted to RUSA, Assam for allotment of funds and execution of work thereof. Distinguishing features of the College include the following;

The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like the use of PowerPoint presentations, LCD projectors, smart boards, etc. The College provides the basic minimum facilities like wheelchairs and ramps at strategic points in the campus to meet requirements of students with physical disabilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	www.silapatharcollege.edu.in

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is not concerned only with the academic activities but also enhances the extracurricular activities of the students. The institution utilizes its resources to provide an apt environment to its students where they are encouraged to take part in sports and extracurricular activities. This ensures a holistic development and an all-round personality. Intra-college events like Annual College Week, Quiz Competitions, Debating Competitions, etc. are organized by the college to encourage students to participate at the National, State, District level, and University levels.. The college believes in the all-around development of its students and encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. An Auditorium with a capacity of five hundred students is used for conducting different types of cultural programs. The College has a Red Ribbon Club and is a movement started by the Government of India in Schools and Colleges through which, students will spread awareness of HIV/AIDS. C. The College has a Multipurpose Gymnasium with state of art facilities, Indoor Stadium. The Multipurpose Gymnasium . Outdoor stadium construction is going on under the aegis of the Government of Assam.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	www.silapatharcollege.edu.in

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5572790

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The institution has a well-established library. The college issuing Soul 3.0 software and library is fully automated. Library provides OPAC devices to students and faculty members to have access to books by subject, Author, Accession no, and title. The total numbers of books in the library are about 16000 and the number of visitors per day is 50-100. The library has a browsing center, Xerox facility, and four reading rooms for users. The library has also a guidance and counseling cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

54974

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

596

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college upgrades its existing IT facilities as and when required. The interactive board, LCD Projector, Printers, and high configuration PCs were installed in the college. Smart classrooms equipped with an interactive board, LCD projectors, Digital Podium with an inbuilt microphone, and speaker system were installed. The whole college has been made Wi-Fi enabled campus under JIO telecommunication and Railwair connection.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5572790

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has different levels of mechanisms for maintenance and upkeep of the utilizing physical, academic, and support facilities. It has various committees like- Construction Committee, Academic Planning Committee, Planning Committee, Purchase Committee, Admission Committee, Research Committee, Publication Committee, Anti-Ragging Committee, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
864	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
3	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	www.silapatharcollege.edu.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
591	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
591	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

09

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute facilitates students to have student representatives in various administrative, co-curricular activities and extracurricular activities. These representatives act as bridges between principal and students. The Silapathar College "Students' Union" is a representative body of the students' community. It has 15 office bearers. The fund is generated through collection from students at the time of admission and the respective secretary makes the expenditure in consultation with the Teacher- in -Charge. The major activities of the union involve the organization of the Annual Sports Week

which includes various competitions like literary, quiz, debates, cultural, athletics, gymnastics, major & minor games, and observance of events like fresher's social, teachers' Day, Saraswati Puja, etc. Apart from this, the students' community are also the members of the Anti-Ragging Committee, Gender Sensitization and Complaint Committee for Sexual Harassment, Grievance Redressal Cell, Internal Quality Cell (IQAC), Project Monitoring Unit, RUSA, SC/ST, OBC/MOBC/Minority Cell, RUSA Construction Committee, and Students Union Election Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

150

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association in the College. The members of the alumni association usually meet twice a year.

Through the academic and financial contributions, the alumni association occasionally organizes programs that provide a forum for the exchange of ideas among the alumni, the faculty, and the present students. The alumni are also involved in the developmental works of the college by offering funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Spreading the web of quality higher education by dissolving barriers and creating an apt environment for holistic progression of the students, academically and beyond, with a focus on the rich multicultural milieu of the land.

Mission: Imparting higher education to the desiring and deserving, the unprivileged and deprived and encouraging them to confidently remain rooted in the global knowledge society for generating competent, compassionate, and charitable human resources motivated by sublime humane values.

Vision Mission statements of the College are translated into reality by the hard work and best practices followed by all the stakeholders, Academic upliftment, and necessary competence to the growing generation enabling them to avail employment opportunities so as to keep pace with the present day ' world of work', promotion of women education, etc. are the major contributions addressed by the vision mission. The onus of the college is to throw light on modern education to help in developing efficient human resources. However, its objective is

not only to impart quality education to the youth which would enable them to step forward, compete and withstand the rigorous of time but also to keep open all the windows for humane values. It also attempts to ensure all-round academic and intellectual development of the students by incorporating the concept of purity of knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the institution believes in discipline and punctuality which is exemplified by all members of the institution through its action. The Principal in consultation Governing Body of the college leads in formulating all action plans which in turn, are incorporated into the institutional strategic plan. The administrative function of the college is decentralized. The Head of the Department is entrusted with the responsibility to prepare the department's plan and academic routine. The office of the Vice-Principal in the monitoring cell of the daily classes and other academic activities.

The College runs according to the Assam Provincialised College Management and Dibrugarh University Rules. The College has an efficient co-coordinating & monitoring mechanism, The Governing Body is the supreme monitoring committee. Besides, there are various committees to deal with and coordinate different activities of the college. The Committees are:

1) Academic Planning Committee, 2) Admission Committee, 3) Development Committee, 4) Purchase Committee, 5) Construction Committee 6) Disciplinary Committee 7) Grievance Redressal Committee 8) Hostel Management Committee 9) Library Advisory Committee 10) IQAC, 11) Career Counselling Cell 12) Research Committee 13) Canteen Committee, 14) Project Monitoring Unit, RUSA 15) SC/ST.OBC/MOBC/Minority Cell, 16) Gender Sensitization and Complaint Committee for Sexual Harassment 17) Anti Ragging Committee 18) Planning Committee, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic plan is effectively deployed under the following heads:

Teaching Learning: The College follows an academic calendar prepared by the college according to the academic calendar of the affiliating university for all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. The College makes all possible efforts to complete the curriculum within the stipulated time frame and calendar. The College tries to shift the teaching-learning process from teacher-centric to student-centric. As such process has been adopted by the college to make the teaching-learning process more effective: Maintenance of teachers' Diary, Teaching plans are prepared by respective departments in departmental meetings, the college admission procedure is computerized, digital class and language lab has been constructed, use of ICT in the teaching-learning process is engaged, seminars and workshops are organized by various departments, field trips, and excursions are conducted as part of the teaching-learning process.

Research & Development: Research is undertaken inside the academic departments. The College has a research Committee to look after research activities in the college. The College has provisions to grant study leave and special leave to researchers. It also encourages members to undertake research projects with external funding. The college also provides seed money to carry out research activities.

Community Engagement: The College arranges special lectures by experts, community consultation programs, awareness programs and celebrations of national days/festivals, programs to promote value education, patriotism, national integration, social service, and community orientation. The College through NSS, ECO Club, Red Ribbon Club, Women Cell, etc. conducts community

programs. Community needs are identified by the participation of faculty members in various community programs. It also allows the neighboring communities to use the college auditorium, a virtual classroom for holding various programs with prior permission from the authority.

Human Resource Management: For Human Resource Management the College aims at strategic goals and to cope with changes in the external environment. The College adopted the policies of transparent appointment of teaching and non-teaching staff of the college, periodic training programs for non-teaching staff, and encouragement to teachers to participate in Orientation and Refreshers Courses as well as Seminars and Workshops.

Library, ICT, and Physical Infrastructure / Instrumentation: The College constantly and continually expands and upgrades the physical infrastructure from its own funds and funds received from RUSA, State Government, and other funding agencies. The Library and E-cater to the needs of all the students. The College is committed to improve the teaching-learning process with modern aids. It has created smart-class rooms with Wi-Fi connectivity, LCD, and projectors with the latest technology.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Silapathar College is governed by the Higher Education Department (DHE) of Assam which has the responsibility to take care of all the colleges in the state of Assam. The Appointment and service rules of the institution are totally guided by the Director of Higher Education (DHE), Assam. However, the administration of Silapathar College is the responsibility of the Principal who is directly accountable to the Department of Higher education, Assam. SPC has an organizational chart that has a distinctive structure to take care of academic and administrative activities. Principal The Principal is involved in overlooking the

implementation of plans of the College like Recruitment of various Teaching and Non-Teaching positions (Regular/contractual), Service matters of the various Faculty and Non-Teaching employees (Regular/Contractual) of the Institute, Maintenance & upkeep of Service records of all the employees of the Institute are looked after by the Principal. Apart from this the Principal also forms various committees at the beginning of the year and is assigned the tasks according to the institutional plans, for the curricular activities that enhance the overall development of students. Committees' like- Admission Committee, Purchase Committee, Construction Committee, Anti Ragging Cell, Research Committee, Hostel Committee, Library Committee, Finance Committee, Planning Committee, Disciplinary Committee, Examination Committee, etc. For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1RYaV-H0gScMndk-1zne9XCWtH4IZSk0/view?usp=sharing
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has a welfare society that helps the non-teaching and teaching employees of the institution in need, both financially and in any other ways.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal reports of teaching and non-teaching staff of the college are annually taken by the authority on multiple activities. The objective of the APAR is to highlight faculty members' roles and performance for the past year and it also

summarizes the expectations from the faculty for future development. The APR reflects the details of refresher/orientation course/ workshops/ Publications, contributions towards college activity, etc. that the teacher attended during a particular period. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular, and extra-curricular activities. The evaluation of courses taught and an average number of clockworks in a week are computed. Due consideration is given to the evaluation of innovation for the special contributions made by the teachers. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During the appraisal, the teacher is given the opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Feedback received from students is further considered and incorporated into the decision-making process for continuous improvement. Administrative staff members are oriented on all the official procedures like noting, drafting, file and account maintaining, etc. The Performance Appraisal Reports are also compulsory for career advancement. Such reports are sent to the Directorate of Higher Education, Assam for the purpose of career advancement of the teachers. The outcome of such reports is also communicated to the person concerned for necessary action

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. The College appoints a Govt. Internal Auditor through its G.B of the college for auditing the accounts. The Internal Audit is entrusted with the job of checking the payments, approvals, and compliance with rules and regulations. Proper deduction of income tax, timely deposit of TDS, GST, etc are checked by internal auditors. The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances. The Internal Audit is conducted

annually to ensure timely and proper deposit of statutory dues, budgetary control, compliance of sanctions and approvals, check for any payment irregularity, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Silapathar College maintains and follows well-planned strategies for the mobilization of funds and the optimal utilization of resources. The Governing Body of the College monitors the effective and efficient use of available financial resources. The process involves various committees of the institute such as the Purchase Committee, Construction Committee, Institutional RUSA Project Monitoring Unit, and Accounts Office. The College has designed some specific rules for fund usage and resource utilization.

The following are the major source of institutional receipts/funding:

- Students Fee
- State Government

- UGC
- RUSA
- Various government and Non-Government agencies sponsor seminars and workshops.
- MP/MLA/MAC Development Fund

Utilization of Fund

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses.
- The Purchase Committee seeks quotations from various vendors for the purchase of Lab equipment, computers, books, etc.
- The Institutional Project Monitoring Unit, RUSA seeks quotations from various vendors for the purchase of building materials, equipment, computers, etc related to RUSA works.
- Regular internal audits are conducted by the Govt. auditor to ensure that the mobilization of the fund is being done properly.

Resource Mobilization Policy and Procedure

- The annual budget is prepared before the beginning of the financial year by the Principal along with the finance committee and purchase committee.
- The institutional budget includes recurring expenses such as the salary of contractual staff, electricity, internet charges, stationery, examination cost, and other maintenance costs.
- The Library Advisory Committee looks after the resources of the Library of the college as well to ensure whether the resources are properly maintained.
- The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities, alumni meetings, etc.
- The College Virtual Classroom and Language Lab are utilized for workshops, seminars, and other public meetings.
- The Multi-Purpose Gymnasium and Indoor Stadium are made available for students, faculty, and staff of the college.
- The College infrastructure is utilized as an examination center for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies were initiated by The IQAC of the institution. The main objective of the IQAC is to plan and execute quality initiatives and evaluate. It follows a systematic calendar for meetings and maintains its proceedings, The Principal of the college in consultation with the IQAC implements various development plans. It conducts workshops, seminars, training and awareness programs, special lectures on quality innovations, etc.

It also collects, maintains, and analyses documents and prepares the Annual Assurance Report (AQR) and submits it to NAAC.

It also analyses the feedback received from the students, teachers, and employees and informed the concerned authority about its outcome for further improvements.

The College also provides the poor and needy students with financial aid from its own fund. The college also provides a platform for the students to participate in Intra- College and Inter-College level debates, competitions, seminars, etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose anyone as per their will in the respective stream.

The institution also provides training on computer and automation software to the non-teaching staff of the college. The faculty members are allowed to attend training programs of various kinds to keep themselves updated.

File Description	Documents
Paste link for additional information	www.silapatharcollege.edu.in
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has its own mechanism to continuously review the teaching-learning process.

The College has an Academic Committee that reviews the teaching-learning process.

The Examination Committee formed as and when needed, looks after the examination and evaluation process. All these committees are conducted by IQAC of the college.

Structure of Academic Committee:

Composition:

- The Principal (Chairman)
- All the Heads of departments of the College
- IQAC Coordinator
- Librarian

The powers and functions of the Academic Committee are:

- Prepare and approve the College Academic Calendar
- Make regulations regarding the admission of students to different programs of study in the college.

Apart from this, the student's feedback is conducted where students are allowed to give feedback on faculty, teaching-learning process, and evaluation so that the actual picture is ascertained. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

The teachers conduct remedial classes and revision for the students wherever needed.

The institution communicates its quality assurance policies, mechanism, and outcomes to the various internal and external stakeholders through press notification, college bulletins, a prospectus as well as the college website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://silapatharcollege.edu.in/iqac_admin/dashboard.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College believes in gender equality and makes every effort

toward gender sensitization. To promote gender equity the college has constituted Gender Sensitization and Complaint for Sexual Harassment Cell led by a senior, confident, and caring female teaching member, Women Cell and Grievance Redressal Cell.

The College has Women Cell, The Gender Sensitization and Complaint for Sexual Harassment Cell which is active not only in offering academic courses on gender issues but also renders extension services by holding popular talks, seminars, symposiums, etc. on gender issues discrimination, economic rights, social status, health and hygiene, female foeticide, workplace, etc. in and outside the college campus in collaboration with different social organizations and institutions. The cell has organized an awareness program in far-flung interior villages so far.

As for inclusion, the college is committed to providing and downtrodden communities, programmes are organized in collaboration with other social organizations in the college to sensitize students and the general public on the human rights of these communities and of women as well.

A Six Months Certificate Course on Women Studies under the Department of Political Science led by Miss Madhusmita Devi, Assistant Professor, Department of Political Science as the Course Coordinator running the course.

The College has separate Girls' Common Room where basic facilities like medical aid, incinerator, etc. are provided.

The female faculty provides counseling to girls regarding their personal hygiene.

File Description	Documents
Annual gender sensitization action plan	An Awareness cum Extension Activity was conducted on the theme "Women in Leadership: Achieving an Equal Future in a COVID-19 World" at Panchawati Medok Swarani Jatiya Vidyalaya, Akajan, Silapathar on 08/03/2021
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	One Student (identity not disclosed) from the BA 1st semester was constantly stalked by an outsider boy for which she was undergoing lots of emotional disturbances. Gradually through personal counselling an attempt has been made to bring back her confidence to fight against the wrong through the usefulness of the legal mechanism during September-December 2021. Besides, the college also have Girls' Common Room Facility for the female students enrolled in any programme of the college

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several methods for the waste management

Solid/Liquid Waste:

- 1. Dry/wet/Biodegradable/non-biodegradable dustbins are placed**

at different locations.

2. The collective dry solid wastes are dumped temporarily in a large bin from where waste is picked up by municipal vehicles timely.
3. Vermi-compost units to manage organic waste
4. Proper drainage system
5. Soak pits are available in toilets
6. Sinks of all the laboratories are connected through pipes to a closed tank which is dug 4 feet below the ground level. Mild reagents or chemicals are diluted with water and thrown into the sink. Two outlets are also placed on the top of the tank to release the gas.
7. To reduce plastic consumption, the institute has avoided the use of plastic in almost all gatherings, meetings, etc.

Biomedical waste: Incinerators are installed for the disposal of sanitary napkins.

E-waste:

1. Frequent maintenance, immediate repairing of appliances.
2. Non-repairable items are dumped temporarily at the dumping bin and later on disposed of to the municipality collection van.

Hazardous Chemicals:

Hazardous Chemicals (From laboratories) are diluted and throughout into a cemented ring filled with sand. Towards the bottom of the ring solid pipe is connected directly to the tank. The sand inside the ring is changed periodically.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Provided in the any other relevant information section
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction

A. Any 4 or all of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Silapathar College has always been at the forefront of sensitizing students provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities of the state and the nation. Different sports and cultural activities

organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, Constitution Day, Human Rights Day, Ekta Diwas, etc. promote tolerance and harmony. Institute has a code of ethics for students which has to be followed by each one of them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College regularly conducts activities to generate awareness drives for employees and students to inculcate constitutional values and duties for being responsible citizens. The college strives to equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The college establishes policies that reflect core values. A Code of conduct is prepared for students and staff and everyone should obey the conduct rules. Some of the regularly conducted activities are Series of Awareness Programme on Eradication of Superstitious Belief, Voter Awareness Programme, Constitutional Day, Human Rights Day, International Day of Yoga, Environment Day, Swachh Bharat Abhiyan, Azadi Ka Amrit Mahautsov, World Aids Day, No Tobacco Day, Rashtriya Ekta Diwas, Plantation Drive Programme, Road Safety Awareness Programme, etc. As moral responsibilities toward society, the faculty of the College contributed one day's salary to the C.M relief fund during the COVID-19 Pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Silapathar College regularly celebrates national and international commemorative days, events, festivals like:

- The College Celebrated Independence Day on 15th August, 2020 in a befitting manner.
- The College Celebrated Gandhi Jayanti on 2nd October, 2020
- National Mathematics Day was celebrated on 22/12/2020 by the Faculty of Science.
- The College Celebrated the Republic Day on 26th January, 2021

- The College Celebrated World Wetland Day on 2nd February 2021.
- National Science Day was celebrated on 01/03/2021.
- The Women Cell in collaboration with NSS Unit of the College celebrated International Women's Day at Panchwati Medok Swarani Jatiya Vidyalay on 08/03/2021.
- World No Tobacco Day on 31st May, 2021.
- The NSS Unit of the College celebrated World Environment Day on 5th June, 2021.
- The College Celebrated the International Day of Yoga on 21st June, 2021.
- The College Celebrated the NSS Day by the NSS Unit of the College on 24th September, 2021.
- Ekta Diwas celebrated on 31st October, 2021 in memory of Saradar Vallabvai Patel.
- Constitutional Day was celebrated on 26th November, 2021.
- World AIDS Day was celebrated on 1st December, 2021
- Human Rights Day on 10th December, 2021 by the Department of Political Science.
- National Mathematics Day was celebrated on 22/12/2021 by the Department of Mathematics.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice No.1 : Student Adalat

Practice No. 02: We the First Scheme.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Silapathar College emphasizes on a number of core areas for holistic development of students, faculty members and employees. But to be distinct, it always prioritizes in creating a student friendly atmosphere in the campus so that students' grievances will not overlooked and unheard. In order to doing so, the college authority organizes Students' Adalat from time to time in Auditorium in the presence of the Principal, Vice Principal and all faculty members. In the Students' Adalat, each and every students get equal opportunities to register their grievances towards the authority and teaching learning process. Every grievances are recorded in the record keeping book and the authority and faculty members try their best to sort to those grievances as early as possible.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Silapathar College has identified the following plans of action for the next academic year:

1. Re-accreditation of the college for 3rd cycle by NACC by 2022.
2. To facilitate continuous up-gradation of knowledge and use of technology by both the students and teachers.
3. To introduce more certificate courses for academic flexibility.
4. To encourage faculty to apply for Research Projects
5. To provide seed money by the college to the faculty and

students for Research Projects.

6. To organize a National Seminar/Workshop.

7. To create awareness and initiate measures for protecting and promoting an environment

8. To create an atmosphere for holistic development of students, faculty members, and support

Staff.

9. To motivate faculty members for the FDP programs

