



SILAPATHAR COLLEGE, SILAPATHAR

PO: SILAPATHAR – 787059, DIST: DHEMAJI (ASSAM)

Website: www.silapatharcollege.edu.in

Email: politicalscienceslp@gmail.com

NAAC Accredited with CGPA of 2.62 on 15/11/2015 as 'B' Grade

COMPOSITION OF THE GRIEVANCE CELL

1. Composition:

The Grievance Redressal Cell shall consist of the following members:

- The Principal- Chairperson
- The Vice- Principal :Convenor
- Four Faculty Members
- One Non-Teaching Member
- One Student Member

2. Members:

The Grievance Redressal Cell shall consist of the following members:

- Dr. L. N Pegu: Principal- Chairman
- Lalit Ch. Doley: Vice- Principal –Convener
- Raju Pegu, Coordinator, IQAC
- Dilip Dutta: Faculty Member
- Leela Ram Newar: Faculty Member
- Mrs. Anima Doley: Faculty Member
- Dr. Murchna Gogoi: Faculty Member
- Leena Doley : Student Member

3. Term

The term of the nominated members shall be of 2 (two) years.

4. Meeting:

The Convener shall fix schedules of meetings in consultation with the Chairman.

Taking into account the urgency of issues, meetings may be called as and when necessary, but at least once a year.

5. Powers & Functions

The Grievance Redressal Cell will entertain the grievances in writing from students, teachers, employees and guardians directly or through a complaint.

The Cell through a notification at the beginning of each session shall encourage all its constituents to put forward their grievances, if any.


Principal
Silapathar College
Silapathar





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3. The Convener shall check the complaint box daily.
4. The Convener along with other members will scrutinize the grievances and will be forward to the respective Sub- Committees/Principal/GB as the case may be for Redressal.
5. The Convener shall intimate the follow up action to the complainant.
6. The Cell shall take prompt steps for Redressal of grievances relating to irregularity of teachers and employees.
7. Anonymous complaints shall also be entertained and enquired.
8. The Convener may call emergency sitting of the Cell considering the urgency of redressal of complaints. In such case, the quorum of the Cell will not be essential: otherwise presence of 3 (three) members will forum quorum.
6. **Dissolution:** The Chairman shall have the right to dissolve the Cell if he/she so . desires for greater interest of the college.


Principal
Silapathar College
Silapathar.